



STEVE TSHWETE LOCAL MUNICIPALITY

A fast growing and financially sound Municipality, situated in the middle of Mpumalanga, only 120km from central Gauteng. Moderate climate with many surrounding holiday resorts. Steve Tshwete Local Council is committed to achieve and maintain diversity and equity in employment in respect of race, gender and especially disability.

Suitably qualified candidates are invited to apply for the following position/s before the closing date of:

CLOSING DATE: 11 SEPTEMBER 2020

DIRECTORATE: FINANCIAL SERVICES

**ASSISTANT DIRECTOR: PROPERTY VALUATION
DEPARTMENT: PROPERTY VALUATION SERVICES
POST LEVEL: 03**

SALARY SCALE: R529 791 p.a. (excluding benefits)

BENEFITS OFFERED: Contribution to Medical Aid, Pension Fund and Housing allowance, PLUS 850km/pm travel allowance plus Cellphone allowance.

REQUIREMENTS: National Diploma/ B-Degree in Real Estate/ Property/ Valuations or relevant equivalent qualification (NQF 6/7) Registration as a Professional Valuer or Professional Associated Valuer. 6 years' relevant experience of which 3 years must be in a supervisory/ managerial capacity. Knowledge and experience in local government systems, Deeds Web inquiry programs and geographic information system would be an added advantage. Computer Literacy (MS Office) is essential. Good Communication and report writing skills. Valid Code B driver's License. The applicant will be required to work overtime as and when required.

KEY PERFORMANCE AREAS: Assist the Municipal Valuer to manage the whole process of compiling general and supplementary valuation rolls in terms of the MPRA. Conduct inspections and do valuations on a daily basis for the above purposes. Liaise with property owners. Plan and coordinate the programs to value properties for rating purposes. Manage and monitor Valuers and data Collectors in terms of data collection, valuations and administration. Handle objections as prescribed. Attend and present evidence at appeal board hearings. Ensure that all legal requirements as prescribed by the Professional Valuers Profession Act 47 of 2000 and the Municipal Property Rates Act 6 of 2004 are complied with. Assist in the continuous development of computer assisted mass appraisal model. Conduct ad-hoc valuations as and when required for different purposes i.e. leasing, donations, selling, buying, insurance etc. assist with the compilation and management of departmental budgets. General administration.

REF: 1601



DIRECTORATE: TECHNICAL AND INFRASTRUCTURE SERVICES

ENGINEERING TECHNICIAN

DEPARTMENT: CIVIL ENGINEERING SERVICES: WATER AND SANITATION SERVICES

POST LEVEL: 05

BASIC SALARY: R445 938/ R457 140/ R468 621 p.a. (excluding benefits)

BENEFITS OFFERED: Contribution to Medical Aid, Pension Fund and Housing allowance PLUS 550km/pm travel allowance and Scarcity allowance.

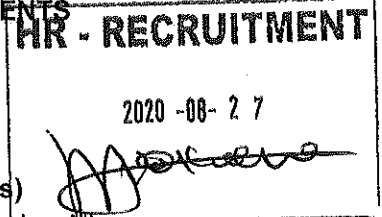
Closing Date 11 September 2020

REQUIREMENTS: National Diploma in Civil Engineering or relevant equivalent qualification (NQF 6). 5 years relevant experience in planning, design, management, operations and maintenance of bulk water and sewer reticulation networks. Project management and design experience in water and sewer network. A valid code B driver's license. Computer literacy. Work standby when required.

KEY PERFORMANCE AREAS: Maintenance of existing water and sewer networks (service delivery activities). Installation of new water supply and sewer reticulation services. Manage capital projects, repairs and refurbishment projects. Manage water and sewer maintenance teams. Administer water and sewer connections (meter installations).

REF: 5506

DIRECTORATE: TOWN PLANNING AND HUMAN SETTLEMENTS



TOWN PLANNER

DEPARTMENT: TOWN PLANNING AND HUMAN SETTLEMENTS

POST LEVEL: 05

BASIC SALARY: R445 938/ R457 140/ R468 621 p.a. (excluding benefits)

BENEFITS OFFERED: Contribution to Medical Aid, Pension Fund and Housing Allowance PLUS 550km/pm travel allowance.

REQUIREMENTS: B-degree in Town and Regional Planning or relevant equivalent qualification (NQF 7). A minimum of 5 years relevant experience. Extensive and thorough of Knowledge of Spatial Planning and Land Use Management No. 16 of 2013 and its regulations and related pieces of legislation and application of Spatial Development Framework. Excellent communication skills (oral and written) and interpersonal skills, Research and problem solving skills and excellent report writing skills. Experience with Microsoft Office programs. A valid Code EB Driver's License.

KEY PERFORMANCE AREAS: Evaluation of land development and land use applications in terms of SPLUMA and Steve Tshwete SPLUM By-Law. Control and management of illegal land use, monitor implementation of town planning decisions, interact with developers on major developments/land applications. Preparation of reports for consideration by council. Project manage spatial planning and land development projects, handling of public enquiries and performing additional related tasks.

REF: 5052


PLEASE NOTE:

1. The appointment of a candidate is at the Steve Tshwete Local Councils' sole discretion, taking into account all relevant legislation, council policies and procedures, notwithstanding our Employment Equity goals.
2. The submission of an application gives Steve Tshwete Local Council the right to make inquiries necessary to obtain information regarding the applicant's background. Such inquiry will include vetting of criminal records, academic qualifications, employment reference checks (current and previous employers) etc.
3. Applicants who have not been responded to within six weeks of the closing date should consider their applications unsuccessful.
4. Steve Tshwete Local Council reserves the right not to make an appointment in any or all of the above vacancies, and correspondence will only be limited to short-listed candidates.
5. Applications must be submitted on the prescribed form (available from the Municipal Offices or can be printed from Council's web site "www.stlm.gov.za") or by means of a detailed Curriculum Vitae and Covering Letter, together with certified copies of qualifications or certificates and identity document to: ApplicationsHR@stlm.gov.za

Closing Date 11 September 2020

Further Enquiries: Human Resources Management: Tel: (013) 249 7000.

6. Incomplete or incorrect information on an application form or CV form will disqualify an applicant.

7. People from previously disadvantaged groups (HDI's) and People living with disability are encouraged to apply 

8. **In order to ensure compliance with Covid-19 regulations and restrictions only e-mailed applications will be accepted. All applications must reach the Municipality by the closing date.**

