



STEVE TSHWETE LOCAL MUNICIPALITY

AGENDA

OF THE

COUNCIL

MEETING

DATE - 19 JUNE 2014

TIME - 17:30



STEVE TSHWETE LOCAL MUNICIPALITY

VISION

TO BE THE LEADING COMMUNITY DRIVEN MUNICIPALITY
IN THE PROVISION OF SUSTAINABLE SERVICES AND
DEVELOPMENTAL PROGRAMMES

MISSION

WE ARE COMMITTED TO THE TOTAL WELL BEING
OF ALL OUR CITIZENS THROUGH:

- RENDERING AFFORDABLE, COST-EFFECTIVE, ACCESSIBLE, EFFICIENT AND QUALITY SERVICES;
- EFFECTIVE MANAGEMENT SYSTEMS, PROCEDURES, SKILLED AND MOTIVATED WORKFORCE;
- MAXIMISING INFRASTRUCTURAL DEVELOPMENT THROUGH THE UTILIZATION OF ALL AVAILABLE RESOURCES;
- IMPROVING THE QUALITY OF LIFE BY CO-ORDINATING YOUTH, GENDER AND SOCIAL DEVELOPMENT PROGRAMMES;
- CREATING AN ENABLING ENVIRONMENT FOR ECONOMIC GROWTH AND JOB CREATION;
- ENSURING EFFECTIVE COMMUNITY AND RELEVANT STAKEHOLDER PARTICIPATION AND CO-OPERATION;
- COMPLIANCE WITH THE BATHO-PELE PRINCIPLES;
- TO STRIVE TO SUSTAIN THE FIDUCIARY POSITION OF THE MUNICIPALITY TOWARDS ACHIEVING CLEAN AUDIT

STEVE TSHWETE LOCAL MUNICIPALITY

**NOTICE IS HEREBY GIVEN THAT AN
ORDINARY MEETING OF THE COUNCIL
WILL BE HELD IN THE COUNCIL CHAMBER,
MUNICIPAL BUILDING, MIDDELBURG ON
THURSDAY, 19 JUNE 2014 AT 17:30**


MUNICIPAL MANAGER

A G E N D A

- 1 OPENING
- 2 APPLICATIONS FOR LEAVE OF ABSENCE
- 3 OFFICIAL ANNOUNCEMENTS
- 4 REPORTS BY THE SPEAKER IN TERMS OF SECTION 15(1) OF THE RULES OF ORDER
- 5 APPLICATIONS AND APPEALS FROM COUNCILLORS IN TERMS OF SECTION 14 OF THE RULES OF ORDER

5.1 **APPEAL BY CLLR P P TAU: IMPOSITION OF A FINE IN TERMS OF SECTION 13(9) OF THE RULES OF ORDER**

3/2/1/4 (M)/wm

Report by the Municipal Manager

The purpose of the report is for Council to consider an appeal received in terms of Rule 14 of the Rules of Order.

The following appeal was received on 9 April 2014 from Cllr PP Tau:

“Greetings to the Municipal Manager; I Cllr PP Tau agree that I was absent from the MPAC meeting which was held on 13th March 2014 due to the following reason.

I was arrested on 17th February 2014 and on 13th March 2014 I was still on custody therefore I could not submit any apology as I was still in custody. Therefore I am asking an appeal to the Council and MM.

It was not my intention to break the Rules of Order it was an incident to me & it was hard for me to submit an apology. I have more expenses therefore I can not afford to lose R1000,00 in this case.

I thank you for taking your valuable time reading this; please accept my apology.

sic”

Cllr PP Tau is a member of the Municipal Public Accounts Committee (MPAC). A meeting of MPAC was held on 13 March 2014. Cllr Tau did not attend the meeting and no application for leave in terms of Section 13(1) of the Rules of Order was received. In terms of Section 13(2) of the Rules of Order Cllr Tau did have an opportunity to lodge an application to the Speaker within 14 working days (3 April 2014) after the meeting. No such application was received. In view of the fact that neither an application for leave from the meeting nor a submission after 14 days were received, Cllr PP Tau was recorded absent from the MPAC meeting held on 13 March 2014. A fine to amount of R1000.00 as determined by Council Resolution for non attendance of a meeting was implemented in terms of Section 13 (9) of the Rules of Order. The procedure as prescribed by the Rules of Order was therefore correctly followed.

Consideration of the appeal

The appeal received from Cllr PP Tau must be considered in terms of Rule 14 of the Rules of Order which determined as follows:

- (1) A councillor or traditional leader whose application for leave of absence had been refused or a fine was imposed for not attending a meeting may appeal against the refusal or fine, and such appeal must be in writing and lodged with the municipal manager within 14 days after the date of the decision; provided that the council who must consider the appeal may in exceptional circumstances condone the late submission of an appeal.
- (2) The council considers an appeal in terms of rule 14(1) and if an appeal with regards to the imposition of a fine is upheld, the amount deducted without interest is refunded to the councillor.
- (3) A decision with regard to an appeal in terms of rule 14(1) is final.

The appeal must be considered against the procedural and substantive fairness of the imposition of the fine. As mentioned above the procedure was followed correctly and the fine as determined by Council Resolution was imposed.

Council must bear in mind that with the consideration of the appeal, either to affirm the imposition of the fine or to reverse it, it will create a precedent with the consideration of future appeals.

It is suggested

1. That the appeal received from Cllr PP Tau regarding the imposition of a fine of a R1000.00 for the non attendance of the Council Committee meeting on 13 March 2014, be noted.
2. That in view of the fact that the imposition of the fine was procedural and substantive correct, the fine to an amount of R1000.00 for non attending of the Council Committee meeting on 13 March 2014 by Cllr PP Tau, be affirmed.

FOR CONSIDERATION BY COUNCIL

5.2 **APPEAL BY CLLR N J MLAMBO: IMPOSITION OF A FINE IN TERMS OF SECTION 13(9) OF THE RULES OF ORDER**

3/2/1/4 (G)

Report by the Municipal Manager

The purpose of the report is for Council to consider an appeal received in terms of Rule 14 of the Rules of Order.

The following appeal was received on 15 April 2014 from Cllr N J Mlambo:

“In terms of Section 14(1) of the Rules of Order, I wish to appeal against the deduction of a fine in the amount of R1000-00 from my allowance.

The appeal is based on the fact that I did not deliberately fail to attend the Spatial Development, Human Settlement and Housing Administration Committee meeting which were held on 6 March 2014. I unintentionally merely forgot to submit my leave of absence for the said meeting.

My apology to Council for this mistake, which I endeavour will not happen again in future.

I appreciate your kind consideration of this matter.

sic”

Background :

Cllr NJ Mlambo is a member of the Spatial Development, Human Settlement and Housing Administration Section 80 Committee and this meeting was held on 6 March 2014. Cllr NJ Mlambo did not attend the meeting and no application for leave in terms of Section 13(1) of the Rules of Order was received. In terms of Section 13(2) of the Rules of Order Cllr NJ Mlambo did have an opportunity to lodge an application to the Speaker within 14 working days (27 March 2014) after the meeting. No such application was received. In view of the fact that neither an application for leave from the meeting nor a submission after 14 days were received, Cllr NJ Mlambo was recorded absent from the Spatial Development, Human Settlement and Housing Administration Section 80 Committee meeting held on 6 March 2014. A fine to the amount of R1000.00 as determined by Council Resolution for non attendance of a meeting was implemented in terms of Section 13(9) of the Rules of Order. The procedure as prescribed by the Rules of Order was therefore correctly followed.

Consideration of the appeal

The appeal received from Cllr NJ Mlambo must be considered in terms of Rule 14 of the Rules of Order which determined as follows:

- (1) A councillor or traditional leader whose application for leave of absence had been refused or a fine was imposed for not attending a meeting may appeal against the refusal or fine, and such appeal must be in writing and lodged with the municipal manager within 14 days after the date of the decision; provided that the council who must consider the appeal may in exceptional circumstances condone the late submission of an appeal.
- (2) The council considers an appeal in terms of rule 14(1) and if an appeal with regards to the imposition of a fine is upheld, the amount deducted without interest is refunded to the councillor.
- (3) A decision with regard to an appeal in terms of rule 14(1) is final.

The appeal must be considered against the procedural and substantive fairness of the imposition of the fine. As mentioned above the procedure was followed correctly and the fine as determined by Council Resolution was imposed.

Council must bear in mind that with the consideration of the appeal, either to affirm the imposition of the fine or to reverse it, it will create a precedent with the consideration of future appeals.

It is suggested

1. That the appeal received from Cllr NJ Mlambo regarding the imposition of a fine of R1000.00 for the non attendance of the Council Committee meeting held on 6 March 2014, be noted.
2. That in view of the fact that the imposition of the fine was procedural and substantive correct, the fine to an amount of R1000.00 for non attending of the Council Committee meeting on 6 March 2014 by Cllr NJ Mlambo, be affirmed.

FOR CONSIDERATION BY COUNCIL

6 MOTIONS OF SYMPATHY AND CONGRATULATIONS BY THE SPEAKER

7 MOTIONS OF SYMPATHY AND CONGRATULATIONS BY OTHER COUNCILLORS

8 DISCLOSURE OF INTERESTS

9 MINUTES OF THE PREVIOUS MEETING OR MEETINGS

- 9.1 *Ordinary Meeting of the Council held on 01 April 2014*
- 9.2 *Special Meeting of the Council held on 01 April 2014*
- 9.3 *Special Meeting of the Council held on 24 April 2014*
- 9.4 *Special Meeting of the Council held on 24 April 2014*
- 9.5 *Special Meeting of the Council held on 29 May 2014*

10 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

11 REPORTS BY THE EXECUTIVE MAYOR

11.1 *Report of the 07th/2014 Meeting of the Mayoral Committee held on 14 APRIL 2014:*

Non Delegated Powers : -
Delegated Powers : M02; 03/04/2014

11.2 *Report of the 08th/2014 Meeting of the Mayoral Committee held on 12 JUNE 2014:*

Non Delegated Powers : C04;C05;C07;C10; C12; C14 & C20/04/2014
Delegated Powers: : M06;08;09;11;13;15;16;17;18;19/04/2014

11.3 *Report of the 09th/ 2014 Meeting of the Mayoral Committee held on 16 MAY 2014:*

Non Delegated Powers : -
Delegated Powers : M01/05/2014

11.4 *Report of the 10th/ 2014 Meeting of the Mayoral Committee held on 12 JUNE 2014:*

Non Delegated Powers : C05;C07;C08;C09;C10;C11;C12;C13;C16 C23/05/2014
Delegated Powers : M02;03;04;06;14;15;17;18;19;20;21;22
M24;25;26;27;28;29;32;33;34;35;36 & 37/05/2014

11.5 *Report of the 11th/ 2014 Meeting of the Mayoral Committee held on 12 JUNE 2014:*

Non Delegated Powers : C02;C03;C04;C05;C06;C10;C11;C12;C14;
C15;C18;C33;C34;C35;C36;C38;C39;C40; C41;C42 &
C43/06/2014
Delegated Powers : M01;07;08;09;13;16;17;19;20;21;22;23;24;
25;26;27;28;29;30;31;32 & 37/06/2014

12 MOTIONS

13 DEFERRED ITEMS

14 CLOSURE

¹
REPORT OF THE

07th / 2014

ORDINARY MEETING OF THE MAYORAL COMMITTEE
WHICH WAS HELD IN THE COUNCIL CHAMBER,
MUNICIPAL BUILDING, MIDDELBURG MPUMALANGA, ON

2014/04/14

M02/04/2014

**PERSONNEL: REQUEST FOR CONVERSION OF POST: LEARNER OPERATOR:
HENDRINA**

4/1/R (X) /ls

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the report of the Executive Director : Infrastructure Services be, noted.
2. **THAT** for the reasons as mentioned in the report the vacant post of Learner Operator Hendrina WTW (Post ID 5806) be converted into Vehicle Driver Grade 2 Middelburg as follows:

Job Title	:	Vehicle Operator Grade 2
Post ID	:	5806
Level	:	15
Salary scale	:	R80 688/ R81 342/ R83 595/ R85 953/ R88425 p.a.
Requirements	:	Grade 10 or equivalent Code EC Drivers license with a Valid PDP At least five (5) years relevant experience in driving a heavy duty vehicle/machine. Good driving ability and a strong sense of responsibility.
3. **THAT** it be noted that the conversion will not have any cost implications on the personnel budget.
4. **THAT** the necessary changes be made on the existing organogram.

M03/04/2014

FINANCES: FINANCIAL MONTHLY REPORT FOR MARCH 2014

9/3/1 (P)

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the monthly report for March 2014 as submitted by the Executive Director: Financial Services, be noted.
2. **THAT** permission be granted to the Executive Director: Financial Services to submit the report in both electronic and hard copy format to the National and Provincial Treasury.
3. **THAT** permission be granted to the Executive Director: Financial Services to place the monthly report for March 2014 on the municipal website.

REPORT OF THE

08th / 2014

ORDINARY MEETING OF THE MAYORAL COMMITTEE
WHICH WAS HELD IN THE COUNCIL CHAMBER,
MUNICIPAL BUILDING, MIDDELBURG MPUMALANGA, ON

2014/06/12

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NON delegated powers

C04/04/2014

ASSETS: REDUNDANT MOTORBIKES: HOUSING DEPARTMENT

6/1/2/2 (M)/ wm

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** report by the Executive Director: Community Services regarding redundant motorbikes, be noted.
2. **THAT** the assets as listed in paragraph 3 of the comments by the Executive Director: Financial Services be written off from the asset register and be sold at the next public auction.
3. **THAT** the nett gain or loss on disposal of the assets be recognised in the statement of financial performance.

C05/04/2014

ASSETS: WRITTEN OFF OR REDUNDANT AND OBSOLETE ITEMS: FINANCIAL SERVICES

6/1/2/2 (B)/ wm

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** Council take note of the report by the Executive Director: Financial Services regarding the redundant and obsolete items of Financial Services.
2. **THAT** the assets listed in point 3 of the report by the Executive Director: Financial Services be written off from the asset register and be sold at the next auction.
3. **THAT** the redundant inventory items under point 4 of the report by the Executive Director: Financial Services be written off and sold at the next auction.
4. **THAT** the next gain or loss on disposal of the assets, be recognised in the statement of financial performance.

C07/04/2014

BY-LAWS: FINAL APPROVAL OF THE AMENDED STREET TRADING BY-LAWS

1/3/1/8 (C)/yb

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** Council take note of the report by the Executive Director : Corporate Services on the final approval of the amended Street Trading By-laws.
2. **THAT** Council approve the amended Street Trading By-laws attached herein as **ANNEXURE B.**
3. **THAT** the By-laws be promulgated in accordance with Section 13 of the Local Government : Municipal Systems Act 32 of 2000, as amended.

C10/04/2014

LAND: APPLICATION TO LEASE A PORTION OF PORTION 16 OF THE FARM RIETFONTEIN 286 JS FOR PIGGERY FARMING PURPOSES : RESCISSION OF COUNCIL RESOLUTION C60/11/2013

7/2/1/3 (T)/iec

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** Council take note of the report by the Executive Director : Corporate Services.
2. **THAT** Council Resolution C60/11/2013 be rescinded due to the failure of the applicant to accept Resolution C60/11/2013.

C12/04/2014

LAND: APPLICATION TO PURCHASE PORTIONS OF ERF 3474 AERORAND FOR CHURCH PURPOSES

7/2/3/2/1 (C)/yb

[MM 88114; 96038]

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** Council confirm that Portion 2, 4 and 5 of Erf 3474 Aerorand is not needed to render the basic level of municipal service.
2. **THAT** the Accounting Officer be authorised to alienate Portion 2 of Erf 3474 for creche purposes through public bidding purposes.
3. **THAT** the Accounting Officer be authorised to alienate Portion 4 and 5 of Erf 3474 Aerorand for church purposes through public bidding purposes.
4. **THAT** since the land is not serviced with electricity, links and service connections will be at the cost of the successful bidder.
5. **THAT** as there is an existing sewer line running through the property, then the re-routing be done at the cost of the applicant.
6. **THAT** the reserve price for the alienation of Portion 2 of Erf 3474 be R660 000 (Six Hundred and Sixty Thousand Rand) excluding VAT.
7. **THAT** the reserve price for the alienation of Portion 4 of Erf 3474 be R660 000 (Six Hundred and Sixty Thousand Rand) excluding VAT.
8. **THAT** the reserve price for the alienation of Portion of Erf 3474 be R580 000.00 (Five Hundred and Eighty Thousand Rand) excluding VAT.
9. **THAT** the properties be re-valued should a transaction not be concluded within 12 months from the date of valuation.
10. **THAT** the applicant be responsible for all processes and costs resulting from this transaction including services connections costs and reporting of the sewerline.

11. **THAT** the payment of the purchase price be strictly cash in terms of Section 47(3)(aa) of the Supply Chain Management Policy.
12. **THAT** the proceeds received from the must be allocated to vote number 926/901 (Township Development Suspense Account : Sale of Erven : Aerorand).
13. **THAT** Portion 4 & 5 of Erf 3474 Aerorand be derecognized from the asset register and be transferred to inventory.
14. **THAT** the profit/loss from the sale be recognized in the statement of financial performance.

C14/04/2014

LAND: APPLICATION TO PURCHASE ERF 8918 MHLUZI EXTENSION 05 FOR BUSINESS PURPOSES

7/2/3/2/1 (C)/yb

[MM 90274]

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** Council confirm that Erf 8918 Extension 5 is not needed to render the basic level of Municipal services.
2. **THAT** the Accounting Officer be authorised to alienate the property through public bidding purposes.
3. **THAT** all contribution and service connection costs be at the cost of the applicant.
4. **THAT** the market value be R200 000.00 (Two Hundred Thousand Rand) excluding VAT.
5. **THAT** the property be re-valued should a transaction not be concluded within 12 months from the date of valuation (22/01/2014).
6. **THAT** the payment of the purchase price be strictly cash as in terms of Section 47(3)(aa) of the Supply Chain Management Policy of the Council.
7. **THAT** the successful bidder be responsible for electricity costs.
8. **THAT** proceeds received from the sale be allocated to vote number 925/501 (Township Development Suspense Account : Sale of Land : Mhluzi Extension 5).
9. **THAT** Erf 8918 Mhluzi Extension 05 be derecognized from the inventory register.
10. **THAT** the profit/loss from the sale be recognized in the statement financial performance.

C20/04/2014

**LAND: APPLICATION TO PURCHASE ERVEN RE/2464, 1/2464, 2447 AND 2448
AERORAND FOR DEVELOPMENT OF HOTEL AND OFFICE PARK AND
RESIDENTIAL APARTMENTS**

7/2/3/2/4 (L)/iec

[MM 67413;94657; 95030]

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** Council confirm that Erven 2447 and 2448 Aerorand and portion of John Magagula Street, Aerorand (the consolidation of which is still to be registered at the deeds office) and the Remainder of Erf 2464 Aerorand measuring 246769m² in extent ("the properties") are not needed to render the basic level of municipal services.
2. **THAT** the properties be alienated by way of public auction subject to the following conditions:
 - 2.1 **That** the properties be sold for the purpose of the development of a hotel, office park and residential apartments.
 - 2.2 **That** the properties be sold once the consolidation mentioned in 1 above has been registered at the deeds office.
 - 2.3 **That** the successful bidder will be responsible for conducting an environmental impact assessment and geotechnical investigation on the properties.
 - 2.4 **That** from the physical environmental development point of view, the following be kept in consideration and adhered to:
 - 2.4.1 The Remainder of Erf 2464 is zoned as public open space and forms part of the green belt that runs through town.
 - 2.4.2 Should this development be approved by Council, a green area should be maintained through the property to ensure the green belt is not disrupted.
 - 2.4.3 Additionally the size and type of development must be of such a nature that it does not impact negatively on the green belt, wetland and surrounding area and serve to further enhance the area and surroundings.
 - 2.4.4 The areas forms part of the town's entrances and would have to be kept in good condition to create a positive impression when entering the Town.
 - 2.4.5 The applicant will have to perform an Environmental Impact Assessment at risk because of the wetland area and the zoning changes that will have to be done. Additionally there are serious concerns as to the stability of the geology and soils in this area and this must be addressed as well before the developments can be considered.

- 2.5 **That** note be taken that the Remainder of Erf 2464 Aerorand has no access to sewer services and this can be achieved by extending the sewer line from Orange Street at the cost of the successful bidder.
- 2.6 **That** note be taken that there is electricity bulk cable for Council and Eskom transmission line passing the Remainder of Erf 2464 Aerorand and should these cables need to be rerouted, it will be for the account of the successful bidder.
- 2.7 **That** Eskom should be contacted regarding their services by the successful bidder.
- 2.8 **That** the bulk service contribution and service connection costs will be for the account of the successful bidder.
- 2.9 **That** the reserve price for Erven 2447 and 2448 Aerorand and portion of John Magagula Street, Aerorand (the consolidation of which is to be registered at the deeds office) be R11 890 000,00 (Eleven Million Eighty Hundred and Ninety Thousand Rand) excluding VAT.
- 2.10 **That** the reserve price for the Remainder of Erf 2464 Aerorand be R24 500 000,00 (Twenty Four Million Five Hundred Thousand Rand) excluding VAT.
- 2.11 **That** the properties be revalued should a transaction not be concluded within 12 months from the date of valuation (02/10/2013).
- 2.12 **That** note be taken that the existing services crossing the Remainder of Erf 2464 Aerorand may restrict building and therefore the successful bidder will be responsible for any re-location of existing services and for all costs resulting from a transaction including town planning costs, environmental impact assessment, service contributions, legal costs, etc.
- 2.13 **That** the successful bidder be responsible for rezoning the properties to appropriate use zones.
- 2.14 **That** the successful bidder be responsible for the payment of the extension of the sewer line, bulk service contribution and service connection costs.
- 2.15 **That** the payment of the purchase price be strictly cash as in terms of Section 47(3)(aa) of the Supply Chain Management Policy of the Council.
- 2.16 **That** proceeds received from the sale be allocated to vote number 926/901 (Township Development Suspense Account : Sale of Land : Aerorand).
- 2.17 **That** Erf 2464, 2447 and 2448 Aerorand be derecognized from the asset register.
- 2.18 **That** the profit/loss from the sale be recognized in the statement of financial performance.

- 2.19 **That** the successful bidder be given a period of 36 (thirty six) months to erect and complete the development on the properties from the date of sale of the properties.
3. **THAT** the following special conditions be made applicable:
- 3.1 **That** the property may not be sold unless it has been developed as indicated in 2.19 above.
- 3.2 **That** the public auction be conducted by one of the attorneys on the Council's panel at a fee equal to 2,5% of the original purchase price at the cost of the Council.
- 3.3 **That** the terms and conditions applicable for the sale of business and residential stands be made applicable with the compilation of the deed of sale.
- 3.4 **That** a discount of 30% be granted to a black purchaser or company whereby 51% of the shares are held by an black person/s on condition that the property may only be resold with prior permission of the Council, which permission shall be granted if Council is satisfied that no fronting has taken place and that the black person/s has/have benefited sufficiently from the transaction and that if the property / properties was / were to a company, Council is satisfied that the composition of the company has not changed since the original sale.

delegated powers

M06/04/2014

LEGISLATION: LOCAL GOVERNMENT : MUNICIPAL FINANCE MANAGEMENT ACT 2003 : EXEMPTION FROM REGULATIONS 15 AND 18 OF MUNICIPAL REGULATIONS ON MINIMUM COMPETENCY LEVELS, 2007

1/1/1/18 (C)/yb

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** Council take note of the report by the Executive Director : Corporate Services.
2. **THAT** Council take note of the exemption from Regulations 15 and 18 of the Municipal Regulations on Minimum Competency Levels, 2007.
3. **THAT** the Regulations be strictly adhered to.
4. **THAT** the Municipality report as required by the Regulations on the determined dates.

M08/04/2014

COUNCIL ARRANGEMENTS: 02ND/2014 POLITICAL MONITORING COMMITTEE REPORT FOR THE FINANCIAL SERVICES PORTFOLIO: FEBRUARY 2014

3/2/4/1/21 (V)

RESOLVED BY THE EXECUTIVE MAYOR

- 1 **THAT** the activities performed during January 2014, as mentioned in the monitoring report within the relevant Portfolio, be noted subject to the following:
 - 1.1 **That** the MMC for Financial Services be requested to arrange a combined inspection in loco for the Members of the Financial Services and the Infrastructure Services Committees together with the relevant Executive Directors to the Vaalbank Water Treatment Plant as well as the Boskrans Waste Water Treatment Plant on 4 March 2014 at 14:00.
 - 1.2 **That** the MMC for Financial Services provides a updated detailed report regarding the under-spending of the following projects as reflected in the activity report:
 - Electrification Rockdale - R3,5m
 - Purchase Serviced Industrial Stands - R70m
 - Vaalbank Treatment Plant - R4,7m
 - Boskrans Sewer Plant - R10,8m
- 2 **THAT** the activities planned for February 2014, as mentioned in the monitoring report with the relevant Portfolio, be noted.
- 3 **THAT** the progress made, as mentioned in the monitoring report with the achievement of key performance targets as determined by performance plans in respect of the Executive Directorate: Financial Services, be noted.

- 4 **THAT** the report on vacant positions, as mentioned in the monitoring report, be noted subject to the following:
 - 4.1 **That** the MMC be requested to investigate and provide a report regarding the positions of the Deputy Director: Financial Services as well as the Chief Demand & Acquisition Management which were advertised but could not be filled.
 - 4.2 **That** the report should include the requirements of the positions, the number of internal employees who applied for the positions and the number of candidates who were interviewed.
- 5 **THAT** the progress made, as indicated in the monitoring report with the implementation of capital projects and with the SDBIP in respect of the relevant Portfolio, be noted.
- 6 **THAT** progress made, as indicated in the monitoring report with the implementation of Council Resolutions referred to the Executive Directorate: Financial Services, be noted.
- 7 **THAT** it be noted that there were no new policies and by-laws within the Financial Services Portfolio.
- 8 **THAT** the responses provided, as indicated in the monitoring report by the Executive Directorate: Financial Services in respect of matters raised by Ward Committees, be noted.
- 9 **THAT** it be noted that there were no matters raised by the MMC for Financial Services regarding issues reported to him by Councillors and Community Members.
- 10 **THAT** responses, as indicated in the monitoring report by the Executive Directorate: Financial Services on matters raised in complaint and suggestion boxes, be noted.

M09/04/2014

COUNCIL ARRANGEMENTS: 02ND/2014 POLITICAL MONITORING COMMITTEE REPORT FOR THE INFRASTRUCTURE DEVELOPMENT & SERVICE DELIVERY PORTFOLIO: FEBRUARY 2014

3/2/4/1/21 (V)

RESOLVED BY THE EXECUTIVE MAYOR

- 1 **THAT** the activities performed during December 2013 and January 2014, as mentioned in the monitoring report within the relevant Portfolio, be noted subject to the following:

- 1.1 **That** the MMC for Infrastructure Services liaise with the MMC for Financial Services regarding a combined inspection in loco for both the Infrastructure Development & Service Delivery Portfolio Committee and Financial Services Portfolio Committee to the Vaalbank Water Treatment Plant as well as the Boskrans Waste Water Treatment Plant on 4 March 2014 at 14:00.
- 1.2 **That** the MMC for Infrastructure Services provide a detailed report regarding the falling of the ceiling at the Banquet Hall and that it be recommended to Council that an independent building engineer be appointed to assess the entire structure of the Banquet Hall.
- 2 **THAT** the activities planned for February 2014, as mentioned in the monitoring report within the relevant Portfolio, be noted.
- 3 **THAT** the progress made, as mentioned in the monitoring report with the achievement of key performance targets as determined by performance plans in respect of the Executive Directorate: Infrastructure Services, be noted.
- 4 **THAT** the report on vacant positions, as mentioned in the monitoring report, be noted.
- 5 **THAT** the progress made, as indicated in the monitoring report with the implementation of capital projects and with the SDBIP in respect of the relevant Portfolio, be noted subject to the following:
 - 5.1 **That** the MMC for Infrastructure Services investigate the re-building of speed humps at the newly rebuild road in Eeufees Street.
- 6 **THAT** progress made, as indicated in the monitoring report with the implementation of Council Resolutions referred to the Executive Directorate: Infrastructure Services, be noted.
- 7 **THAT** the report on the development of new policies and by-laws, as indicated in the monitoring report within the relevant Portfolio, be noted.
- 8 **THAT** the responses, as indicated in the monitoring report provided by the Executive Directorate: Infrastructure Services in respect of matters raised by Ward Committees, be noted subject to the following:
 - 8.1 **That** it be noted that the high mast at Thuthukani in Ward 6 still needs to be repaired.
 - 8.2 **That** the MMC for Infrastructure Services investigate the stormwater channelling lines in order to identify blockages.
- 9 **THAT** note be taken of the matters raised by the MMC for Infrastructure Development & Service Delivery, as indicated in the monitoring report regarding issues reported to her by Councillors and Community Members.

- 10 **THAT** responses, as indicated in the monitoring report by the Executive Directorate: Infrastructure Services on matters raised in the complaint and suggestion boxes, be noted.

M11/04/2014

SALE OF STANDS IN MIDDELBURG EXTENSION 13 (DENNISIG)

7/2/R C/iec

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the Council take note of the report by the Executive Director: Corporate Services.
2. **THAT** the 3 (three) stands be taken back and that Mr Cox be reimbursed the purchase price.
3. **THAT** Mr Cox be informed accordingly.

M13/04/2014

COUNCIL ARRANGEMENTS: PROPOSAL FOR PARTNERSHIP IN DEVELOPING AFFORDABLE HOUSING IN MIDDELBURG

17/5/2/4 (X)

RESOLVED BY THE EXECUTIVE MAYOR

- 1 **THAT** the presentation which was made by the Turnkey Group, be noted.
- 2 **THAT** the Acting Executive Director : Infrastructure Services be requested to investigate and submit a further report regarding a possible discount on the main service contributions in respect of the proposed project.

M15/04/2014

COMMUNITY SERVICES: POSSIBILITY TO INSTALL SURVEILLANCE CAMERAS WITHIN STEVE TSHWETE LOCAL MUNICIPAL AREA

17/3/1/1 (X)/ls

RESOLVED BY THE EXECUTIVE MAYOR

THAT the progress report by the Executive Director : Community Services on the implementation of Resolution M11/11/2013 regarding surveillance cameras, be noted.

M16/04/2014

GMC INDABA IMPLEMENTATION REPORT

10/1/5/1 (B) wm

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** Council takes note of the report by the Executive Director: Community Services.

2. **THAT** Council approves the plan of action of the indaba and that necessary budget requirements be considered for the outer years.
3. **THAT** 6 blue drops and 1 green drop status be achieved by June 2014 and June 2015 respectively.
4. **THAT** measures be put in place to ensure that all new municipal buildings are installed with systems for harvesting grey and rain water which includes installation of water tanks by June 2016.
5. **THAT** the municipality develops a strategy to reduce water losses.
6. **THAT** the Green Building Policy be adopted and Green Building Regulations be enforced by June 2014.
7. **THAT** the Department of Energy be engaged in projects that will see the municipal buildings being upgraded to be more energy efficient.
8. **THAT** the municipal fleet/ vehicle policy be amended to include the disposal of oil and tyres and the centralisation of vehicle specifications for energy efficiency and reduction of carbon footprint.
9. **THAT** the Energy Conservation Strategy be approved and implemented by Council.
10. **THAT** awareness campaigns be conducted to communities (including bulk smses and consumer accounts) on energy and water conservation, waste management, gardening, parks and all matters pertaining to the environment and that all the environmental days be commemorated accordingly.
11. **THAT** the issuing of low cost housing be linked to the issuing of trees to the beneficiaries and that allocation be made in the budget for the purchase of such trees.
12. **THAT** parking bays to be demarcated at parks as part of the park development.
13. **THAT** waste minimisation and recycling projects be implemented at all municipal buildings and all employees to be well informed and educated on waste minimisation.
14. **THAT** a situational analysis be conducted within MP313 to ascertain the current status of recycling within the municipality.
15. **THAT** the Middelburg landfill site be upgraded in order to ensure 80% compliance with permit conditions and the required budget of R9m for the upgrade be budgeted for in the outer years.
16. **THAT** more employees to be trained and designated as Environmental Management Inspectors for enforcement of Municipal Environmental By-laws.

17. **THAT** the garden waste removal project and issuing of plastic bags be implemented in Mhluzi and that the placing of bulk containers and mini sites be phased out.
18. **THAT** a policy be developed regarding private vacant stands since they contribute towards illegal dumping in the residential areas.
19. **THAT** Town Planning and Human Settlement Department enforce by-laws on the disposal of building waste.
20. **THAT** the Environmental Forum be re- established with well defined terms of reference and membership to comprise of various stakeholders i.e, schools, Ward Committee members, relevant municipal officials, community structures, NGOs, Business church groups, Youth groups, Special interest groups & relevant Government departments.
21. **THAT** a framework for schools competition be developed and the winning school be selected and be adopted as the pilot school to participate in the Eco School programme.
22. **THAT** a key performance area (KPA) on Environmental Management be developed and incorporated in the municipal IDP and all existing policies be reviewed to incorporate green issues.
23. **THAT** the full financial implication to implement the proposed projects be determined by the various departments and be referred to the 2014/2015 IDP and budget process.
24. **THAT** the proposed projects only be implemented once funds are available on the budget.

M17/04/2014

COUNCIL ARRANGEMENTS: HYDRO POWER FEASIBILITY STUDY

16/1/1/4/3 (X)

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** a report by the Acting Executive Director: Infrastructure Services regarding the Hydro power feasibility study, be noted.
2. **THAT** Didavision be given the opportunity to conduct the feasibility study at no cost to Council.

M18/04/2014

FINANCES: ROTARY GREATEST TRAIN RACE: 23 AUGUST 2014

11/2/2 (R)lt

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the letter as well as the indemnity and the list of beneficiaries received from the Rotary Club regarding the Greatest Train Race that will be held on 23 August 2014, be noted.
2. **THAT** the Administration assists the organizers of the race with the requests as listed in their letter.
3. **THAT** Executive Director: Financial Services budget on an annual basis for this event.
4. **THAT** the amount of R25 000.00 for financial assistance be allocated to vote number 130/608 (Council General: Donations) on the 2014/2015 operating budget.
5. **THAT** the Office of the Executive Director: Corporate Services be responsible for the co-ordination of the Municipal teams taking part in the race and logistical arrangements in relation thereto.
6. **THAT** the organisers be requested to provide Council with a written report after the event with regards to the utilization of the donated funds.

M19/04/2014

COUNCIL ARRANGEMENTS: FEASIBILITY STUDY FOR THE REGIONAL LANDFILL SITE

16/5/1/3 (X)

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** a report by the Executive Director: Community Services regarding the regional landfill site feasibility study, be noted.
2. **THAT** the request by the Provincial Department of Economic Development, Environment and Tourism to continue with the feasibility study, be approved provided that the cost of such a feasibility study be paid by the said Department.

REPORT OF THE

09th / 2014

ORDINARY MEETING OF THE MAYORAL COMMITTEE
WHICH WAS HELD IN THE COUNCIL CHAMBER,
MUNICIPAL BUILDING, MIDDELBURG MPUMALANGA, ON

2014/05/16

M01/05/2014

FINANCES: FINANCIAL MONTHLY REPORT FOR APRIL 2014

9/3/1 (P)

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the monthly report for April 2014 as submitted by the Executive Director: Financial Services, be noted.
2. **THAT** permission be granted to the Executive Director: Financial Services to submit the report in both electronic and hard copy format to the National and Provincial Treasury.
3. **THAT** permission be granted to the Executive Director: Financial Services to place the monthly report for April 2014 on the municipal website.

REPORT OF THE

10th / 2014

ORDINARY MEETING OF THE MAYORAL COMMITTEE
WHICH WAS HELD IN THE COUNCIL CHAMBER,
MUNICIPAL BUILDING, MIDDELBURG MPUMALANGA, ON

2014/06/12

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**LAND: APPLICATION TO LEASE PORTIONS 4 AND 6 OF ELANDSLAAGTE FARM
368 JS FOR AGRICULTURAL PURPOSES**

7/2/1/3 (C)/yb

[MM 91400 & 91509, 93049]

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** the Council confirm that Portions 4 and 6 of the farm Elandslaagte 368 JS ("the property") is not needed to render the basic level of Municipal services.
2. **THAT** Eskom be contacted directly by the applicants should electricity be required.
3. **THAT** the extent to be utilised be limited to 10 hectares for each applicant.
4. **THAT** the lease be for a period of 3 years with an option to renew for another 3 years.
5. **THAT** the lease amount be R310.00 (Three Hundred and Ten Rand) per hectare per annum excluding VAT.
6. **THAT** the recommended escalation be 10% per annum and reviewable 3 yearly.
7. **THAT** no permanent structures be erected on the property.
8. **THAT** the property be fenced off at the cost of the applicant.
9. **THAT** the subject properties be re-valued should lease agreements not be concluded within 12 months from the date of valuation (18/02/2014).
10. **THAT** the application be treated as operational lease in terms of GRAP 13.
11. **THAT** the proceeds received from the lease be allocated to vote number 555/020 (Fixed Property : Rental Land).
12. **THAT** the applicants note that there are no services available on these portions of land which can be provided at the cost of the applicant.
13. **THAT** should a water connection be needed, a consumer account be open for the payment of the water usage.
14. **THAT** all other general lease conditions in terms of the alienation policy be adhered to.

C07/05/2014

ASSETS: REDUNDANT ITEMS: YOUTH DEVELOPMENT

6/1/2/1 (X)

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** the report by the Municipal Manager (Youth Development) regarding the redundant items, be noted.
2. **THAT** the assets listed under point 3 of the comments by the Executive Director: Financial Services be written off, removed from the register and sold at the next auction.
3. **THAT** the asset listed under point 4 of the comments by the Executive Director: Financial Services be sold at the next auction.
4. **THAT** the balance of the depreciation, represented by the carrying value of the asset be expensed in the statement of financial performance.
5. **THAT** the nett gain or loss (being the difference between the income and expenditure) on disposal of the assets, be recognised in the statement of financial performance.

C08/05/2014

WAY LEAVE AGREEMENT OVERHEAD POWER LINE/ UNDERGROUND CABLE(S)

7/2/3/2/7 (C)/yb

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** Council take note of the report by the acting Executive Director : Infrastructure Services.
2. **THAT** Council approve the Way Leave Agreement attached herein as **ANNEXURE A** to the Mayoral Committee Agenda.
3. **THAT** the Municipal Manager, Deputy Municipal Manager or Executive Director: Corporate Services be authorised to sign the agreement.

C09/05/2014

**LAND: APPLICATION TO PURCHASE ERF 9806 MHLUZI EXTENSION 6:
RESCISSION OF COUNCIL RESOLUTION C28/01/2012**

7/2/3/2/3 (C)/yb

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** Council take note of the report by the Executive Director : Corporate Services.
2. **THAT** Council Resolution C28/01/2012 be rescinded due to the failure of the applicant to accept such resolution.

C10/05/2014

LAND: APPLICATION TO LEASE COUNCIL PROPERTY: PORTION 6 OF THE FARM KOMATI POWER STATION 56 IS

7/2/1/3 (T)/iec

[MM80695]

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** Council confirm that Portion 6 of the farm Komati Power Station 56 IS, located along Flamingo Street measuring 15 hectares is not needed to render basic municipal service.
2. **THAT** Accounting Officer be authorised to alienate the property as an unsolicited bid.
3. **THAT** the application to lease the property as mentioned above be approved subject to the following conditions:
 - 3.1 **That** the lease agreement be for a period of 3 years with an option to renew for another 3 years period.
 - 3.2 **That** the rental be R3 750 per annum excluding VAT.
 - 3.3 **That** there be a 10% escalation per annum with a 3 yearly review.
 - 3.4 **That** the property only be used for Crop Farming.
 - 3.5 **That** the applicant note that the land is currently not serviced, should there be a need for electricity supply, the links, engineering contribution and service connection will be at the cost of the applicant.
 - 3.6 **That** proper sanitation facilities shall be provided on the site accordingly.
 - 3.7 **That** the property be re-valued should a transaction not be concluded within 12 months from the date of valuation.
 - 3.8 **That** the lease be treated as an operating lease in terms of the General Recognised Accounting Practice Standard 13.
 - 3.9 **That** the proceeds received from the lease be allocated to vote number 555/020 (Fixed Property: Rental Land).
 - 3.10 **That** the proposed lease be advertised in terms of Section 79(18) of the Local Government Ordinance 17 of 1939 as amended, Section 21 of the Municipal Systems Act 32 of 2000 as amended, Section 113 of the Municipal Finance Management Act 56 of 2003 and the Council's Supply Chain Management Policy.

C11/05/2014

ASSETS: WRITING OFF OF REDUNDANT AND OBSOLETE ITEMS : SOLID WASTE MANAGEMENT

6/1/2/1 (X)/ls

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** Council take note of the report by the Acting Executive Director: Community Services regarding the redundant items of the Department: Solid Waste Management.
2. **THAT** the assets listed under point 3 of the comments by the Executive Director: Financial Services be written off from the Asset Register and be sold at the next auction.
3. **THAT** the nett gain or loss on disposal of assets, be recognised in the statement of financial performance.

C12/05/2014

ASSETS: REDUNDANT ASSETS TO BE WRITTEN OFF: HEALTH SERVICES

6/1/2/2 (X)/ls

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** Council take note of the report by the Executive Director: Community Services regarding the redundant items of the Department: Health Services.
2. **THAT** the assets listed under point 3 of the comments by the Executive Director: Financial Services be written off from the Asset Register and be sold at the next auction.
3. **THAT** the redundant inventory under point 4 of the comments by the Executive Director: Financial Services be sold at the next auction.
4. **THAT** the nett gain or loss on disposal of assets, be recognised in the statement of financial performance.

C13/05/2014

ASSETS: WRITING OFF OF REDUNDANT AND OBSOLETE ASSETS: ENVIRONMENTAL AND SOLID WASTE MANAGEMENT

6/1/2/2 (P)

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** the report by the Executive Director: Community Services regarding the writing off of redundant and obsolete assets, be noted.
2. **THAT** the assets listed under point 3 of the comments by the Executive Director: Financial Services above be written off from the asset register and be sold at the next auction.

3. **THAT** the nett gain or loss on disposal of the assets be recognised in the statement of financial performance.

C16/05/2014

COUNCIL ARRANGEMENTS : ANNUAL DECLARATION OF INTERESTS BY COUNCILLORS : JANUARY 2014

3/R (W)

RECOMMENDATION BY THE EXECUTIVE MAYOR

- 1 **THAT** the report by the Executive Director : Corporate Services regarding the annual declarations received from Councillors for 2014, be noted.
- 2 **THAT** Council to note that all Councillors submitted the required declaration forms.
- 3 **THAT** it be noted that a Register was compiled by the Municipal Manager on the annual declarations for 2014.
- 4 **THAT** in terms of Section 67 of the Rules of Order, Council individually took note of the declaration forms submitted by Councillors.

C23/05/2014

LAND: APPLICATION TO PURCHASE A PIECE OF LAND BETWEEN THE BANQUET HALL AND THE ROTARY CHILDREN'S HOME FOR ERECTING A HOTEL

7/2/1/3 (L)/iec

[MM 76672, 93283]

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** Council confirm that a portion of Portion 296 of the farm Middelburg Town and Townlands 287 JS measuring approximately 1 (one) hectare in extent ("the property") situated between the Banquet Hall and the Rotary Children's Home is not needed for the provision of the basic level of municipal services.
2. **THAT** the application to purchase the property for the purpose of erecting a hotel not be approved and that the applicant be informed accordingly.
3. **THAT** the property be sold through the public auction for the purpose of erecting a minimum four (4) star hotel subject to the following conditions:
 - 3.1 **That** note be taken that the market value for the property is R360.00 (Three Hundred and Sixty Rand) per square metre excluding VAT.
 - 3.2 **That** note be taken that the reserve price for the property is R240.00 (Two Hundred and Forty Rand) per square metre excluding VAT.
 - 3.3 **That** the property be revalued should a transaction not be concluded within 12 months from the date of valuation (08/08/2013).

- 3.4 **That** note be taken that the property is not serviced and that should electricity be required, bulk service contribution and service connection cost will be for the account of the successful bidder.
 - 3.5 **That** should links be required, the cost will be for the account of the successful bidder.
 - 3.6 That the payment of the purchase price be strictly cash as in terms of Section 47(3)(aa) of the Supply Chain Management Policy of the Council.
 - 3.7 **That** proceeds received from the sale be allocated to vote number 935/501 (Land Trust Fund : Sale of Land : Middelburg Proper).
 - 3.8 **That** portion 296 of the farm Middelburg Town & Townlands 287 JS be derecognized from the inventory register.
 - 3.9 **That** the profit/loss from the sale be recognized in the statement of financial performance.
 - 3.10 **That** the town planning processes that need to be undertaken on the property be for the account of the successful bidder.
4. **THAT** the following special conditions be also made applicable:
- 4.1 **That** the property has to be developed with a hotel building within 24 months from the date of purchase.
 - 4.2 **That** the property may not be sold unless it has been developed as indicated in 4.1 above.
 - 4.3 **That** the public auction be conducted by one of the attorneys on the Council's panel at a fee equal to 2,5% of the original purchase price at the cost of the Council.
 - 4.4 **That** the terms and conditions applicable to the sale of business stands be made applicable with the compilation of the deed of sale.
 - 4.5 **That** a discount of 30% be granted to a black purchaser or company whereby 51% of the shares are held by a black person/s on condition that the property may only be resold with prior permission of the Council, which permission shall be granted if Council is satisfied that no fronting has taken place and that the black person/s has/have benefited sufficiently from the transaction and that if the property / properties was/were to a company, Council is satisfied that the composition of the company has not changed since the original sale.

**delegated
powers**

M02/05/2014

COUNCIL ARRANGEMENTS: REQUEST FOR PRESENTATION: MIDDELBURG CHAMBER OF COMMERCE AND INDUSTRY

9/1/1 (B)/wm

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the proposed presentation by Middelburg Chamber of Commerce and Industry (MCCI) be rescheduled to a forthcoming Mayoral Committee.

M03/05/2014

COUNCIL ARRANGEMENTS: FURTHER REPORT: DISSOLVEMENT OF COUNCIL COMMITTEES THAT WERE ESTABLISHED TO ASSIST THE EXECUTIVE MAYOR IN TERMS OF SECTION 80 OF THE STRUCTURES ACT

3/2/3/1 & 3/2/4/1 (M)

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the status quo of Section 80 Portfolio Committees be maintained.

M04/05/2014

FINANCES: FIRST AND SECOND QUARTER AUDIT COMMITTEE REPORT FOR THE FINANCIAL YEAR 2013/2014

5/14/2/2 (X)/ls

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the first and second quarter Audit Committee report of the financial year 2013/2014 attached as **ANNEXURE A** to the report of the Municipal Manager, be noted.

M06/05/2014

LAND: APPLICATION FOR THE EXTENSION OF THE LEASED PREMISES : PORTION OF THE REMAINDER OF PORTION 6 OF THE FARM GRASFONTEIN 199 IS

7/2/3/2/7 (L)/iec

[MM 86379]

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the application for the extension of the leased premises on a portion of the Remainder of Portion 6 of the farm, Grasfontein 199 IS with 7 (seven) hectares ("the property") for agricultural purposes not be approved due to the fact that the property has already been planned for mixed use development to comprise business, light industrial uses, high density residential and single residential developments.
2. **THAT** the applicant be informed to pay the amount in arrears, failing which the lease agreement be terminated.

3. **THAT** the existing lease agreement not be renewed when it expires on 30 July 2015 as the property is needed for development planning purpose.

M14/05/2014

FINANCE: ADDITIONAL BUDGET : PURIFICATION AGENTS FOR VAALBANK AND KRUGERDAM WATER TREATMENT WORKS

16/1/1/R (B)/wm

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** Council take note of the report by the Acting Executive Director: Infrastructure Services regarding the procurement of purification agents for Vaalbank and Krugerdam Water Treatment Works.
2. **THAT** Council take note on the envisaged overspending on vote 561/560 of R705 000 and 563/560 of R90 000.
3. **THAT** a special adjustment budget be tabled to Council when the annual report is tabled by the Executive Mayor in terms of Section 23(6)(b) of the Municipal Budget and Reporting Regulations, if the total vote for Water Services as defined in the MFMA Act 56 of 2003 has overspent by the end of the 2013/2014 financial year.
4. **THAT** Council approve the envisaged overspending of R705 000 on vote 561/560 and R90 000 on vote 563/560.
5. **THAT** the Civil Engineering Services Department be authorized to proceed with the procurement of the purification agents from the supplier who can supply a flocculent that will produce the best results in terms of water quality.

M15/05/2014

FINANCES: DETERMINATION OF UPPER LIMIT OF TOTAL REMUNERATION PACKAGE PAYABLE TO MUNICIPAL MANAGERS AND MANAGERS DIRECTLY ACCOUNTABLE TO MUNICIPAL MANAGERS

1/1/2/6 (C)/yb

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** Council take note of Government Gazette No.37500 which determines the upper limits of total remuneration packages for municipal managers and managers directly accountable to the municipal manager.
2. **THAT** clarification be obtained from the Department of Co-operative Governance and Traditional Affairs (COGTA) whether performance bonuses are included in the total remuneration package, or not.
3. **THAT** the packages of the senior managers be determined according to the Notice once they are vacant, renewed or extended.

4. **THAT**, should Council consider paying a market premium allowance to a specific position, an assessment of the market be done in terms of paragraph 10 of Government Gazette 37500.
5. **THAT**, should Council decide to deviate from the prescribed requirements as set out in Government Gazette 37500, the MEC for Local Government be consulted and a written application to waive any of the prescribed requirements be submitted to the Minister.
6. **THAT**, once the current contracts expire, all senior managers packages be advertised and determined according to the upper limits as published in Government Gazette 37500.

M17/05/2014

FINANCES: DIVISION OF REVENUE ACT (2/2013) : PUBLICATION OF ALLOCATIONS

1/1/1/1 (C)/yb

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** Council take note of Government Gazette No.37502 and that no changes were made for the MIG allocations to Council for the 2013/2014 financial year.

M18/05/2014

COUNCIL ARRANGEMENTS: REPORT ON WARD COMMITTEE AND WARD COMMUNITY MEETINGS - APRIL 2014

3/2/6/2 (A)/ tn

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** Council take note of the report regarding Ward Committee and Ward Community meetings that took place after the Ordinary Council meeting which was held on 01 April 2014.

M19/05/2014

SUPPORT SERVICES : AUDIT REPORT ON RECORDS MANAGEMENT: MARCH 2014

9/1/5 (Q)/ls

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the report by the Executive Director: Corporate Services regarding the Audit Report on Records Management within the Municipality as received from the Department of Culture, Sports and Recreation, be noted.
2. **THAT** it further be noted that the Records Management Practice within the municipality is according to the required standards and practices.

3. **THAT** the request for permission by the Provincial Archivist to refer other governmental bodies to Steve Tshwete Local Municipality for benchmarking, be granted.

M20/05/2014

PERSONNEL : WORKPLACE SKILLS PLAN

4/4/3 (P)

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** Council take note of the report by the Executive Director: Corporate Services on the Workplace Skills Plan (WSP) for the 2014/2015 financial year and the Annual Training Report (ATR) for the 2013/2014 financial year attached as **ANNEXURE A**.
2. **THAT** the Workplace Skills Plan and the Annual Training Report for 2014/2014 financial year and the Annual Training Report (ATR) for the 2013/2014 financial year, be approved.
3. **THAT** the Executive Director: Corporate Services be requested to submit the approved Workplace Skills Plan and Annual Training Report to Local Government Sector Education and Training Authority (LGSETA)

M21/05/2014

FINANCE: ADDITIONAL FUNDS: MAINTENANCE OF WATER AND SEWER NETWORKS: MHLUZI

16/1/1/R (M)/ wm

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the report by the Acting Executive Director: Infrastructure Services regarding pipe bursts in Mhluzi, be noted.
2. **THAT** Council take note of the envisaged over spending on the water maintenance vote 560/780.
3. **THAT** a special adjustment budget be tabled to Council when the annual report is tabled should the water services vote overspend at the end of the 2013/2014 financial year.
4. **THAT** Council approve the envisage over spending to a maximum amount of R200 000,00 on the water maintenance vote.
5. **THAT** the process to appoint contractors to replace the old AC pipes be expedited.
6. **THAT** Council note the increased projected revenue from property rates to supplement the shortfall in water revenue for the increased expenditure.

M22/05/2014

TOWN PLANNING: APPLICATION FOR TAVERN RIGHTS ON STAND 7284 MHLUZI EXTENSION 04

14/1/1/3 (C)/yb

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the application of tavern rights on Erf 7248 Mhluzi Extension 4, be approved subject to the conditions as imposed by the Acting Executive Director: Infrastructure Services.

M24/05/2014

CONFERENCE: REPORT ON 2013 WASTE MANAGEMENT OFFICERS

12/2/1/7 (X)

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the report by the Executive Director: Community Services regarding the report on 2013 Waste Management Officer's Khoro, be noted.
2. **THAT** the recommendations of the Khoro outcomes applicable to the municipality be included as projects in the municipal IDP and be referred to the annual budget process.

M25/05/2014

COUNCIL ARRANGEMENTS: 02ND/2014 POLITICAL MONITORING COMMITTEE REPORT FOR THE ENVIRONMENTAL HEALTH, PUBLIC FACILITIES & CULTURAL SERVICES PORTFOLIO: MARCH 2014

3/2/4/1/21 (V)

RESOLVED BY THE EXECUTIVE MAYOR

- 1 **THAT** the activities performed during February 2014, as mentioned in the monitoring report within the relevant Portfolio, be noted subject to the following:
 - 1.1 **That** due to shortage of trucks and delays in waste collection, the MMC for Environmental Health, Public Facilities & Cultural Services be requested to investigate the possibility to outsource the waste collection services in the Municipality.
 - 1.2 **That** note be taken that the MMC for Environmental Health, Public Facilities & Cultural Services together with Cllr D M Longman will conduct an inspection in loco at Nasaret on Monday, 31 March 2014 to verify whether the temporary employees appointed for street cleaning at Nasaret have commenced with the work.
 - 1.3 **That** it be noted that the MMC for Environmental Health, Public Facilities & Cultural Services will in future list all the areas already cleaned by the temporary employees appointed through the Expanded Public Works Programme (EPWP) under the activities performed.

- 2 **THAT** the activities planned for March 2014, as mentioned in the monitoring report within the relevant Portfolio, be noted.
- 3 **THAT** the progress made, as mentioned in the monitoring report with the achievement of key performance targets as determined by performance plans in respect of the Executive Directorate: Community Services, be noted.
- 4 **THAT** the report on vacant positions, as mentioned in the monitoring report, be referred back and that the MMC for Environmental Health, Public Facilities & Cultural Services provide an updated report on the status quo in terms of the appointment of personnel on vacant positions within the relevant portfolio.
- 5 **THAT** the progress made, as indicated in the monitoring report with the implementation of capital projects and with the SDBIP in respect of the relevant Portfolio, be noted.
- 6 **THAT** progress made, as indicated in the monitoring report as indicated in the monitoring report with the implementation of Council Resolutions referred to the Executive Directorate: Community Services, be noted subject to the following:
 - 6.1 **That** it be noted that the Committee recorded their dissatisfaction with the progress given with Resolutions M12/11/2013 and M13/11/2013 and that the MMC for Environmental Health, Public Facilities & Cultural Services make an urgent follow up with the Office of the Municipal Manager to table the said matters to Council.
- 7 **THAT** the report, as indicated in the monitoring report on the development of new policies and by-laws within the relevant Portfolio, be noted.
- 8 **THAT** the responses, as indicated in the monitoring report provided by the Executive Directorate: Community Services in respect of matters raised by Ward Committees, be noted.
- 9 **THAT** progress made, as indicated in the monitoring report with the handling of matters raised by the MMC for Environmental Health, Public Facilities & Cultural Services regarding issues reported to him by Councillors and Community Members, be noted.
- 10 **THAT** responses, as indicated in the monitoring report by the Executive Directorate: Community Services on matters raised in complaint and suggestion boxes, be noted.

M26/05/2014

**COUNCIL ARRANGEMENTS: 2ND/2014 POLITICAL MONITORING COMMITTEE
REPORT FOR THE COMMUNITY PROTECTION SERVICES PORTFOLIO: MARCH
2014**

3/2/4/1/21 (G)

RESOLVED BY THE EXECUTIVE MAYOR

- 1 **THAT** the activities performed during February 2014, as mentioned in the monitoring report within the relevant Portfolio, be noted subject to the following:
 - 1.1 **That** note be taken that Cllr S S Zitha congratulated the Licensing Department for the services rendered to the community.
 - 1.2 **That** the MMC for Community Protection Services be requested to investigate and provide feedback to the Committee regarding action taken against illegal operation of shebeens and tuck shops at Newtown.
 - 1.3 **That** the Councillors and the Community be requested to report the misuse of Council's equipments at the relevant Executive Director or fraud hotline.
- 2 **THAT** the activities planned for March 2014, as mentioned in the monitoring report within the relevant Portfolio, be noted.
- 3 **THAT** the progress made, as mentioned in the monitoring report with the achievement of key performance targets as determined by performance plans in respect of the Executive Directorate: Community Services, be noted.
- 4 **THAT** the report on vacant positions, as mentioned in the monitoring report, be noted.
- 5 **THAT** the progress made, as indicated in the monitoring report with the implementation of capital projects and with the SDBIP in respect of the relevant Portfolio, be noted.
- 6 **THAT** progress made, as indicated in the monitoring report with the implementation of Council Resolutions referred to the Executive Directorate: Community Services, be noted.
- 7 **THAT** the report, as indicated in the monitoring report on the development of new policies and by-laws within the relevant Portfolio, be noted.
- 8 **THAT** the responses, as indicated in the monitoring report provided by the Executive Directorate: Community Services in respect of matters raised by Ward Committees, be noted.
- 9 **THAT** note be taken that there were no matters raised by the MMC for Community Protection Services regarding issues reported to him by Councillors and Community Members.

- 10 **THAT** responses, as indicated in the monitoring report by the Executive Directorate: Community Services on matters raised in complaint and suggestion boxes, be noted.

M27/05/2014

**COUNCIL ARRANGEMENTS: 3RD/2014 POLITICAL MONITORING COMMITTEE
REPORT FOR THE CORPORATE SERVICES PORTFOLIO: MARCH 2014**

3/2/4/1/21 (V)

RESOLVED BY THE EXECUTIVE MAYOR

- 1 **THAT** the activities performed during February 2014, as mentioned in the monitoring report within the Executive Directorate: Corporate Services, be noted.
- 2 **THAT** the activities planned for March 2014, as mentioned in the monitoring report within the Executive Directorate: Corporate Services, be noted.
- 3 **THAT** the progress made, as mentioned in the monitoring report with the achievement of key performance targets as determined by performance plans in respect of the Executive Directorate: Corporate Services, be noted.
- 4 **THAT** the report on vacant positions, as mentioned in the monitoring report, be noted.
- 5 **THAT** progress made, as indicated in the monitoring report with the implementation of capital projects and with the SDBIP in respect of the Executive Directorate: Corporate Services, be noted.
- 6 **THAT** progress made, as indicated in the monitoring report with the implementation of Council Resolutions referred to the Executive Directorate: Corporate Services, be noted subject to the following:
 - 6.1 **That** note be taken that Cllr G H E Romijn congratulated the Municipality for approving the donation of site to the Department of Education in terms of Resolution C14/07/2012 for the purpose of building a school at Sikhululiwe Village and further raised concerns regarding delays by the Department to accept the Resolution.
 - 6.2 **That** it be noted that Cllr G H E Romijn congratulated the officials for ensuring that the annual grant to the SPCA was paid timeously per Resolution M07/01/2014.
- 7 **THAT** the report, as indicated in the monitoring report on the development of new policies and by-laws within the relevant Portfolio, be noted.
- 8 **THAT** the responses, as indicated in the monitoring report provided by the Executive Directorate: Corporate Services in respect of matters raised by Ward Committees, be noted.

- 9 **THAT** it be noted that there were no matters raised by the MMC for Corporate Services regarding issues reported to her by Councillors and Community Members.
- 10 **THAT** note be taken that there were no matters received by the Executive Directorate: Corporate Services in complaint and suggestion boxes.

M28/05/2014

**COUNCIL ARRANGEMENTS: 03RD/2014 POLITICAL MONITORING COMMITTEE
REPORT FOR THE FINANCIAL SERVICES PORTFOLIO: MARCH 2014**

3/2/4/1/21 (V)

RESOLVED BY THE EXECUTIVE MAYOR

- 1 **THAT** the activities performed during February 2014, as mentioned in the monitoring report within the relevant Portfolio, be noted subject to the following:
- 1.1 **That** note be taken that Cllr J P Pretorius congratulated the Finance Department on the payment rate.
- 2 **THAT** the activities planned for March 2014, as mentioned in the monitoring report with the relevant Portfolio, be noted.
- 3 **THAT** the progress made, as mentioned in the monitoring report with the achievement of key performance targets as determined by performance plans in respect of the Executive Directorate: Financial Services, be noted.
- 4 **THAT** the report on vacant positions, as mentioned in the monitoring report, be noted subject to the following:
- 4.1 **That** it be noted that concerns were raised regarding delays in filling the position of the Deputy Director: Financial Services.
- 5 **THAT** the progress made, as indicated in the monitoring report with the implementation of capital projects and with the SDBIP in respect of the relevant Portfolio, be noted.
- 6 **THAT** progress made, as indicated in the monitoring report with the implementation of Council Resolutions referred to the Executive Directorate: Financial Services, be noted and emphasis be made to the following resolutions:
- 6.1 C22/10/2012: Fraudulent Payment: Enviro Fill: Note be taken that legal action was instituted against the Municipality and awaiting Council attorneys to advise on whether to defend or settle the matter.
- 6.2 M06/02/2013: Water Meter Audit: That note be taken that a further report will be submitted to Council for consideration.
- 6.3 M08/04/2013: UIF contributions for Municipal Councillors: Follow-ups are done frequently with SARS to ensure that the matter is finalised.

- 7 **THAT** the report, as indicated in the monitoring report on the development of new policies and by-laws within the relevant Portfolio, be noted.
- 8 **THAT** the responses, as indicated in the monitoring report provided by the Executive Directorate: Financial Services in respect of matters raised by Ward Committees, be noted subject to the following:
- 8.1 **That** note be taken that the matter regarding a possible increase on the out of pocket expense was submitted to the Municipal Manager.
- 9 **THAT** it be noted that there were no matters raised by the MMC for Financial Services regarding issues reported to him by Councillors and Community Members.
- 10 **THAT** responses, as indicated in the monitoring report by the Executive Directorate: Financial Services on matters raised in complaint and suggestion boxes, be noted.

M29/05/2014

**COUNCIL ARRANGEMENTS: 3RD/2014 POLITICAL MONITORING COMMITTEE
REPORT FOR THE SPATIAL DEVELOPMENT, HUMAN SETTLEMENT & HOUSING
ADMINISTRATION PORTFOLIO: MARCH 2014**

3/2/4/1/21 (G)

RESOLVED BY THE EXECUTIVE MAYOR

- 1 **THAT** the activities performed during February 2014, as mentioned in the monitoring report within the relevant Portfolio, be noted.
- 2 **THAT** the activities planned for March 2014, as mentioned in the monitoring report within the relevant Portfolio, be noted.
- 3 **THAT** the progress made, as mentioned in the monitoring report with the achievement of key performance targets as determined by performance plans in respect of the Executive Directorate: Infrastructure Services and Executive Director: Community Services, be noted subject to the following:
- 3.1 **That** the concept plans developed for Hendrina and Kwazamokuhle as per the key Performance Indicator (KPI): Number of activities carried out in support of economic development, be made available at the next meeting.
- 4 **THAT** the report on vacant positions, as mentioned in the monitoring report, be noted.
- 5 **THAT** the progress made, as indicated in the monitoring report with the implementation of capital projects and with the SDBIP in respect of the relevant Portfolio, be noted.
- 6 **THAT** progress made, as indicated in the monitoring report with the implementation of Council Resolutions as reflected in the report, be noted.

- 7 **THAT** the report, as indicated in the monitoring report on the development of new policies and by-laws developed within the relevant Portfolio, be noted.
- 8 **THAT** the responses, as indicated in the monitoring report provided in respect of matters raised by Ward Committees, be noted.
- 9 **THAT** note be taken that there were no matters raised by the MMC for Spatial Development, Human Settlement & Housing Administration regarding issues reported to her by Councillors and Community Members, be noted.
- 10 **THAT** responses, as indicated in the monitoring report on matters raised in the complaint and suggestion boxes, be noted.

M32/05/2014

MPAC : MONTHLY FINANCIAL REPORT FOR MARCH 2014

3/2/4/1/17 (B)/ls

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the monthly report for March 2014 as submitted by the Executive Director : Financial Services, be noted.
2. **THAT** the Accounting Officer to organise a one day course on the interpretation of the financial statements for the members of MPAC and the Finance Committee.

M33/05/2014

PERSONNEL : RETIREMENT AGE : AMENDMENT TO RULES

4/5/5/1 (M)/lb

RESOLVED BY THE EXECUTIVE MAYOR

- 1 **THAT** the matter be referred back for further investigation and report to the Mayoral Committee.

M34/05/2014

CONFERENCES : 4TH ANNUAL RECORDS AND DOCUMENT MANAGEMENT SEMINAR : AUDITOR GENERAL (MIDRAND)

12/2/1/12 (Q)/ls

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the report by the Executive Director: Corporate Services on the 4th Auditor General Records Management Seminar which was held on the 7th of April 2014, be noted.

M35/05/2014

PROVINCIALISATION OF HEALTH SERVICES

17/1/R (C)/yb

RESOLVED BY THE EXECUTIVE MAYOR

- 1 **THAT** the matter be referred back for further investigation and report to the Mayoral Committee.

M36/05/2014

**COUNCIL ARRANGEMENTS: 3RD/2014 POLITICAL MONITORING COMMITTEE
REPORT FOR THE INFRASTRUCTURE DEVELOPMENT & SERVICE DELIVERY
PORTFOLIO: MARCH 2014**

3/2/4/1/21 (G)

RESOLVED BY THE EXECUTIVE MAYOR

- 1 **THAT** the activities performed during February 2014, as mentioned in the monitoring report within the relevant Portfolio, be noted subject to the following:
 - 1.1 **That** in future, the names of streets where street lights were repaired be included in the activity report.
 - 1.2 **That** the MMC for Infrastructure Services investigate and provide feedback regarding the operations and functions of the shift workers.
 - 1.3 **That** the make/model of the vehicles which mechanical work were done be provided and to indicate whether the repairs were completed or are still in progress.
- 2 **THAT** the activities planned for March 2014, as mentioned in the monitoring report within the relevant Portfolio, be noted.
- 3 **THAT** the progress made, as mentioned in the monitoring report with the achievement of key performance targets as determined by performance plans in respect of the Executive Directorate: Infrastructure Services, be noted subject to the following:
 - 3.1 **That** the MMC for Infrastructure Services investigate and provide feedback on the following matters:
 - 3.1.1 To provide reasons why different types of fences were used at cemeteries.
 - 3.1.2 To provide a detailed report on the number of buildings and facilities that are owned and utilised by the Municipality.
 - 3.1.3 To provide a report on the number of fruit trees that were planted by the Municipality thus far in the current financial year.

- 3.1.4 To provide the street names where the roads were tarred and storm water drainage system was constructed as per the progress provided as 7.98KM of new roads constructed.
- 3.2 **That** note be taken that in order to address the yellowish substance appearing in the water, the Municipality has requested for proposals from potential service providers.
- 3.3 **That** note be taken that the Accounting Officer is obligated to ensure health and safety of Employees and Citizens, therefore no provision was made for the training of Councillors on OHS matters.
- 4 **THAT** the report on vacant positions, as mentioned in the monitoring report, be noted subject to the following:
- 4.1 **That** the MMC for Infrastructure Services investigate and provide feedback on the number of employees qualified to work on high mast lights and whether they are paid scarcity allowance.
- 5 **THAT** the progress made, as indicated in the monitoring report with the implementation of capital projects and with the SDBIP in respect of the relevant Portfolio, be noted subject to the following:
- 5.1 **That** note be taken that the Committee raised concerns regarding under performance with the implementation of capital projects.
- 6 **THAT** progress made, as indicated in the monitoring report with the implementation of Council Resolutions referred to the Executive Directorate: Infrastructure Services, be noted subject to the following:
- 6.1 **That** note be taken that the Committee raised concerns regarding the fact that recommendations taken during the Political Monitoring meetings are not implemented once considered by Council.
- 7 **THAT** the report, as indicated in the monitoring report on the development of new policies and by-laws within the relevant Portfolio, be noted.
- 8 **THAT** the responses, as indicated in the monitoring report provided by the Executive Directorate: Infrastructure Services in respect of matters raised by Ward Committees, be noted.
- 9 **THAT** note be taken that there were no matters raised by the MMC for Infrastructure Development & Service Delivery regarding issues reported to her by Councillors and Community Members.
- 10 **THAT** responses, as indicated in the monitoring report by the Executive Directorate: Infrastructure Services on matters raised in complaint and suggestion boxes, be noted.

M37/05/2014

**PUBLIC SERVICES: REVIEW AND EVALUATION OF THE GARDEN WASTE
REMOVAL AND REFUSE BAGS PROJECTS**

16/5/1/3 (B)/ wm

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** Council take note of the report by the Executive Director: Community Services regarding the review and evaluation of the garden waste removal and issuing of refuse bags projects.
2. **THAT** the budgetary provision to roll-out the project to the entire Mhluzi area, be noted.
3. **THAT** the implementing strategy be developed and implemented for both projects.
4. **THAT** the implementation of the project be extended to other areas such as Middelburg Extension 24, Nasaret, Hlalamnandi and Rockdale.
5. **THAT** the full cost implication on future refuse tariffs be considered by Council before the project is extended to new areas.
6. **THAT** based on the implementing strategy and impact on tariffs, the refuse removal tariff structure be reviewed to be equitable to all users.
7. **THAT** private companies be invited to assist in the implementation of the project, and that the procurement processes must be in line with municipality's Supply Chain Management Policy.

REPORT OF THE

11th / 2014

ORDINARY MEETING OF THE MAYORAL COMMITTEE
WHICH WAS HELD IN THE COUNCIL CHAMBER,
MUNICIPAL BUILDING, MIDDELBURG MPUMALANGA, ON

2014/06/12

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NON delegated powers

C02/06/2014

FINANCES: MONTHLY REPORT FOR SUPPLY CHAIN MANAGEMENT: SECTION 42: JANUARY 2014

9/2/2 (P)

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** the monthly report for January 2014 in terms of Section 42 of the Supply Chain Management Policy as submitted by the Executive Director: Financial Services, be noted.

C03/06/2014

FINANCES: MONTHLY REPORT FOR SUPPLY CHAIN MANAGEMENT: SECTION 42: APRIL 2014

9/2/2 (P)

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** the monthly report for April 2014 in terms of Section 42 of the Supply Chain Management Policy as submitted by the Executive Director: Financial Services, be noted.

C04/06/2014

FINANCES: MONTHLY REPORT FOR SUPPLY CHAIN MANAGEMENT: SECTION 42: FEBRUARY 2014

9/2/2 (P)

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** the monthly report for February 2014 in terms of Section 42 of the Supply Chain Management Policy as submitted by the Executive Director: Financial Services, be noted.

C05/06/2014

FINANCES: MONTHLY REPORT FOR SUPPLY CHAIN MANAGEMENT: SECTION 42: MARCH 2014

9/2/2 (P)

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** the monthly report for March 2014 in terms of Section 42 of the Supply Chain Management Policy as submitted by the Executive Director: Financial Services, be noted.

C06/06/2014

FINANCES: MONTHLY REPORT FOR SUPPLY CHAIN MANAGEMENT: SECTION 42: NOVEMBER 2013

9/2/2 (P)

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** the monthly report for November 2013 in terms of Section 42 of the Supply Chain Management Policy as submitted by the Executive Director: Financial Services, be noted.

C10/06/2014

BY-LAWS: APPROVAL OF CREDIT CONTROL BY-LAWS

1/3/1/2 (C)/yb

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** the draft amended Credit Control By-Laws attached as **ANNEXURE A** to the Agenda, be approved with the following amendments:
 - 1.1. **That** on the definitions the meaning of the day/days be changed from calendar days to working days.
2. **THAT** the draft Credit Control By-Laws be published for public comments in accordance with Section 12(3) of the Local Government : Municipal Systems Act 32 of 2000.
3. **THAT** a further report be submitted by the Executive Director : Corporate Services upon the expiration of the publication period.
4. **THAT** the possibility be investigated that with the revision or amendment of a By-law the community be informed in more than one language.

C11/06/2014

FINANCES: BUDGET-RELATED POLICIES 2014/2015

3/2/3/1/1 (C)/yb

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** Council approve the amendments to all the budget related policies attached as **ANNEXURE A-D** to the agenda with the following amendments:
 - 1.1 **That** in the definitions the word dispute be included.
 - 1.2 **That** procedures be included on how to assist residents who cannot read or write to complete the dispute applications.
 - 1.3 **That** the Indigent Support Policy be resubmitted in the new financial year to include abandoned children who head the households and permanently employed households earning less than R1 100.00.
2. **THAT** the policies be included in the final budget document.

C12/06/2014

LAND: TRANSFER OF RDP HOUSES REGISTERED IN THE NAME OF MR M.J. MTHOMBENI INTO THE NAMES OF THE BENEFICIARIES

7/2/1 (C)/yb

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** the amount of R227 481,40 (Two Hundred and Twenty Seven Thousand Four Hundred and Eight One Rand and Forty Cents) including any levies in excess of the outstanding balance be written off against vote number 945/040 (Debtors : Debt Impairment : Consumers).
2. **THAT** the amount of R12 453,67 (Twelve Thousand Four Hundred and Fifty Three Rand and Sixty Seven Cents) be written back against vote number 942/016 (VAT : Expenditure Input).

C14/06/2014

LEGISLATION: LOCAL GOVERNMENT : REGULATIONS ON APPOINTMENT AND CONDITIONS OF EMPLOYMENT OF SENIOR MANAGERS

1/1/1/29 (C)/yb

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** Council take note of the report by the Executive Director : Corporate Services on the Regulations on Appointment and Conditions of Employment of Senior Managers.
2. **THAT** the Regulations on Appointment and Conditions of Employment of Senior Managers be implemented and adhered to.

C15/06/2014

LAND: APPLICATION TO PURCHASE ERF 9965 EXTENSION 06 MHLUZI : RESCISSION OF COUNCIL RESOLUTION C19/02/2013

7/2/3/2/3 (T)/yb

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** Council take note of the report by the Executive Director : Corporate Services.
2. **THAT** Council Resolution C19/02/2013 be rescinded due to the failure of the applicant to accept such resolution.

C18/06/2014

ASSETS: WRITTEN OFF OF REDUNDANT AND OBSOLETE ITEMS : FINANCIAL SERVICES

6/1/2/2 (M)/ wm

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** Council take note of the report by the Executive Director: Financial Services regarding the written off of redundant and obsolete items of Financial Services.

2. **THAT** the assets listed in point 3 of the report by the Executive Director: Financial Services be written off from the asset register and be sold at the next auction.
3. **THAT** the assets listed in point 4 of the report by the Executive Director: Financial Services be written off and sold at the auction.
4. **THAT** the nett gain or loss on disposal of the assets, be recognised in the statement of financial performance.

C33/06/2014

LAND: ALIENATION OF INSTITUTIONAL ERVEN IN ROCKDALE

7/2/3/2/7 (L)/iec

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** Council confirm that Erven 164, 888, 946, 1107, 1122, 1332 and 2163 Rockdale ("the properties") are not needed for the provision of the basic level of municipal services.
2. **THAT** the applications to purchase the properties not be approved and the applicants be informed accordingly.
3. **THAT** once the properties have been fully serviced, the properties be sold by means of a public bidding process (tender) for institutional purposes subject to the following conditions:
 - 3.1 **That** Erven 1107 and 1122 Rockdale be alienated for crèche purposes.
 - 3.2 **That** Erven 888, 946, 164, 1332, 2163, 2335, and 2615 Rockdale be alienated for church purposes.
 - 3.3 **That** the market values and the recommended reserve prices for the properties be determined as follows:

ERF No.	AREA (m ²)	ZONING	Recommended usage	Market Value (R)	Recommended reserve price (R)
164	2287	Institutional	Crèche	46 000.00	30 000.00
888	2720	Institutional	Church	54 000.00	36 000.00
946	3788	Institutional	Church	70 000.00	47 000.00
1107	2263	Institutional	Church	46 000.00	30 000.00
1122	2405	Institutional	Crèche	47 000.00	31 000.00
1332	2316	Institutional	Church	46 000.00	30 000.00
2163	3376	Institutional	Church	60 000.00	40 000.00

- 3.4 **That** the properties be re-valued should transactions not be concluded within 12 months from the date of valuation (16/08/2013).
- 3.5 **That** the payment of the purchase price be strictly cash in terms of Section 47(3)(aa) of the Supply Chain Management Policy of the Council.

- 3.6 **That** proceeds received from the sale be allocated to vote number 935/501 (Land Trust Fund : Sale of Land).
- 3.7 **That** the successful bidder be responsible for the payment of the bulk service contributions and service connection costs.
- 3.8 **That** the profit/ loss on the sale of the land be recognized in the statement of financial performance.
4. **THAT** should Council decide to proceed with the alienation of the land, the stands be de-recognized from the asset register.

C34/06/2014

**LAND: APPLICATION FOR COMMUNITY STAND FOR THE PURPOSE OF
ERECTING OFFICE AND TRAINING CENTRE FOR EARLY CHILDHOOD TRAINEES**

7/2/3/2 (C)/pm

[MM 50738]

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** Council confirm that Erf 2440, Rockdale measuring 3225m² in extent ("the property") is not needed to render the basic level of municipal services.
2. **THAT** the Accounting Officer be authorised to alienate this property as an unsolicited bid.
3. **THAT** the proposed alienation of the property be advertised in terms of the Council's Supply Chain Management Policy read together with the Municipal Systems Act and the Municipal Finance Management Act.
4. **THAT** the recommended market value be R59 000,00 (Fifty Nine Thousand Rand) excluding VAT.
5. **THAT** all service connection and all bulk service contribution be at the cost of the applicant.
6. **THAT** the payment of the purchase price be strictly cash in terms of Section 47(3)(aa) of the Supply Chain Management Policy of the Council.
7. **THAT** proceeds received from the sale be allocated to vote number 935/501 (Land Trust Fund : Sale of Land).
8. **THAT** the successful bidder be responsible for the payment of the bulk service contributions and service connection costs.
9. **THAT** the profit / loss on the sale of the land be recognized in the statement of financial performance.
10. **THAT** the property be re-valued should a transaction not be concluded within 12 months from the date of valuation (16/04/2014).

C35/06/2014

LAND: REQUEST FOR REDUCTION OF PURCHASE PRICE FOR 200 STANDS IN ROCKDALE FOR THE RELOCATION OF FARM COMMUNITIES: OPTIMUM COAL MINE

7/2/3/2/14 (L)

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** approval be granted to reduce the selling price of 200 stands allocated to Optimum Coal Mine to R38,00 per square meter for serviced stands with water and sewerage only and that they be allowed to service the stands with electricity at their own costs in line with municipal standards and all relevant policies and procedures.
2. **THAT** Optimum Coal Mine be responsible for the connection fees for water and electricity.
3. **THAT** Council resolutions C12/01/2013, C106/09/2013 and C37/01/2014 be amended accordingly.

C36/06/2014

LAND: APPLICATION FOR A PORTION OF ERF 467 DOORNKOP FOR HOME BASE CARE PURPOSES

7/2/3/3 C/yb

[MM 81003]

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** Council confirms that a Portion of Erf 467 Doornkop measuring 3000m² in extent ("the property") is not needed to render the basic level of municipal services.
2. **THAT** the donation of the piece of land for home based care be approved subject to the following:
 - 2.1 **That** the Accounting Officer be authorised to dispose of the property in terms of Section 44 of the Council's Supply Chain Management Policy.
 - 2.2 **That** the applicant be responsible for bulk service contribution and connection costs and provide deposit to cover these expenses.
 - 2.3 **That** although the property is donated, the Council confirm that the market value of the property is R19 100.00 (Nineteen Thousand One Hundred Rand) excluding VAT.
 - 2.4 **That** the property be utilised only for the home based care centre and related uses.
 - 2.5 **That** applicant bears the costs of registration of the property in its name.
 - 2.6 **That** the building plans be submitted by the applicant prior to any development taking place on the property.

- 2.7 **That** the deed of donation be concluded between the applicant and the Council.
- 2.8 **That** Council be granted permanent representation with full voting rights on the legal entity to which the property is to be transferred.
- 2.9 **That** the remission of assessment rates be granted subject to the Council's Rates Policy.
- 2.10 **That** should the property not be utilised for the purpose for which it was donated for a period of 6 (six) months or developed within a period of 36 (thirty six) months from the date of signing the deed of donation, the property shall revert to Council, which costs shall be for the account of the applicant.
- 2.11 **That** should the property revert to Council, the applicant not be compensated for the improvements that have been effected.
- 2.12 **That** all applicable policies in respect of the donation of immovable property be adhered to.
- 2.13 **That** the donated 3000m² of Portion 467 Doornkop be derecognised from the asset register.
- 2.14 **That** it be noted that a loss will realised from the donation of the land to be recognised in the statement of financial performance.
- 2.15 **That** all Town Planning processes will be for the account of the applicant.
- 2.16 **That** the application be treated as an unsolicited bid as the envisage development will be beneficial to the community.
3. **THAT** the donation of the property be advertised in terms of Section 79(18) of the Local Government Ordinance 17 of 1939, as amended read together with Section 21 of the Municipal Systems Act 32 of 2000, as amended and Section 113 of the Municipal Finance Management Act 56 of 2003 and Section 44 of the Council's Supply Chain Management Policy.

C38/06/2014

SERVICES: RDP HOUSING ALLOCATION FOR 2014/15 FINANCIAL YEAR

17/5/1 (B)/ls

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** Council acknowledge the receipt of the allocation document from the Department of Human Settlements with thanks.
2. **THAT** Council take note of the following allocations according to the Provincial budget on Human Settlements within our Municipality:
 - 2.1 Military veterans = 15 units

2.2 Planning and services at Rockdale = 500 units

2.3 Rockdale = 350 units

3. **THAT** Council divert the 200 units intended for top structure at Newtown/Kwazamokuhle to Rockdale, pending the infrastructure development in these areas.
4. **THAT** Council approve the allocation of units for housing, infrastructure and planning as follows:

AREA	PROGRAMME	PROVINCE	MUNICIPAL PROPOSAL	REMARKS
1. Various	Military veterans	15	15	The need has been identified
2. Rockdale	IRDP: Phase 1 Planning + Services	500	500	The need has been identified
3. Newtown Kwazamokuhle	IRDP: Phase 2 Top structure	200	0	Infrastructure not yet in place. The top structure funding to be diverted to Rockdale
4. Rockdale (CT)	IRDP: Phase 2 Top structure	150	150	The need has been identified
5. Rockdale	Informal Settlements upgrading	200	200 + 200	
	Totals =	565	565	Top structure
		500	500	Designs and infrastructure services

Total units for development = 1065 units

5. **THAT** the Acting Executive Director: Infrastructure Services be requested to investigate the possibility to provide stands with services in Kwazamokuhle for the purpose of RDP developments.

C39/06/2014

LAND: APPLICATION TO PURCHASE A PORTION OF THE REMAINDER OF PORTION 65 OF THE FARM MIDDELBURG TOWN AND TOWNLANDS 287 JS

7/2/3/2/4 (C)/yb

[MM 94145, 98429]

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** Council take note of the report by the Executive Director : Corporate Services.
2. **THAT** the request from the applicant not be approved due to the reasons supplied in the report.
3. **THAT** the applicant be given 30 days from the date of the resolution to accept Council's market value of R7,01-Million.

4. **THAT** should the applicant fail to adhere to Clause 2 above, then the offer be withdrawn and the property should be made available through a public bidding process.
5. **THAT** the applicant be informed accordingly.

C40/06/2014

ASSETS : REDUNDANT ITEMS: COMMUNITY SERVICES

6/1/2 (M)/wm

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** the report by the Executive Director: Community Services regarding the redundant assets, be noted.
2. **THAT** the assets listed in point 3 in the comments by the Executive Director: Financial Services above be written off, removed from the asset register and sold at the auction.
3. **THAT** the assets listed in point 4 in the comments by the Executive Director: Financial Services be written off and sold at the auction.
4. **THAT** the balance of the depreciation, represented by the carrying value of the asset be expensed in the statement of financial performance.
5. **THAT** the nett gain or loss (being the difference between the income and expenditure) on disposal of the assets, be recognised in the statement of financial performance.

C41/06/2014

ASSETS: OBSOLETE COMPUTER EQUIPMENT AND OTHER ITEMS

6/1/2/2 (B)/ls

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** Council take note of the report by the Executive Director : Corporate Services regarding the obsolete computing equipment and other items to be written off.
2. **THAT** the assets listed as **ANNEXURE A** under the report by the Executive Director : Corporate Services be written off from the asset register and sold at the next auction.
3. **THAT** the redundant inventory items listed as **ANNEXURE B** under the report by the Executive Director : Corporate Services be sold at the next auction.
4. **THAT** the nett gain or loss on disposal of the assets, be recognised in the statement of financial performance.

C42/06/2014

ASSETS : REDUNDANT ASSETS: HUMAN CAPITAL DEPARTMENT

6/1/2 (P)

RECOMMENDATION BY THE EXECUTIVE MAYOR

1. **THAT** the report by the Executive Director: Corporate Services regarding the writing off of redundant assets, be noted.
2. **THAT** the assets listed under point 3 of the comments by the Executive Director: Financial Services above be written off from the asset register and be sold at the next auction.
3. **THAT** the assets listed in point 4 of the comments by the Executive Director: Financial Services above be written off and sold at the next auction.
4. **THAT** the balance of the depreciation, represented by the carrying value of the asset be expensed in the statement of financial performance.
5. **THAT** the nett gain or loss (being the difference between the income and expenditure) on disposal of the assets, be recognised in the statement of financial performance

C43/06/2014

**APPOINTMENT OF AN EXECUTIVE DIRECTOR : INFRASTRUCTURE SERVICES
AND EXTENSION OF THE CURRENT CONTRACT OF THE EXECUTIVE DIRECTOR :
CORPORATE SERVICES**

4/1/3/5 & 4/1/3/3

RECOMMENDATION BY THE EXECUTIVE MAYOR

- 1 **THAT** Mr N B Thobela be appointed as Executive Director : Infrastructure Services on a 5 year fixed term performance based contract with effect from 1 July 2014.
- 2 **THAT** Council confirms the interview panel that sat for the post of the Executive Director : Infrastructure Services.
- 3 **THAT** the current employment contract of the Executive Director: Corporate Services be extended for a further three (3) months with effect from 1 July 2014 to 30 September 2014.

delegated powers

M01/06/2014

FINANCES: FINANCIAL MONTHLY REPORT FOR MAY 2014

9/3/1 (P)

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the monthly report for May 2014 as submitted by the Executive Director: Financial Services, be noted.
2. **THAT** permission be granted to the Executive Director: Financial Services to submit the report in both electronic and hard copy format to the National and Provincial Treasury.
3. **THAT** permission be granted to the Executive Director: Financial Services to place the monthly report for May 2014 on the municipal website.

M07/06/2014

FINANCES: QUARTERLY REPORT FOR SUPPLY CHAIN MANAGEMENT: THIRD QUARTER YEAR (JANUARY TO MARCH 2014)

9/2/2 (B)/ wm

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the Quarterly report for Supply Chain Management for the quarter ended on 31 March 2014 as submitted by the Executive Director: Financial Services, be noted.

M08/06/2014

FINANCES: QUARTERLY REPORT FOR SUPPLY CHAIN MANAGEMENT: FIRST QUARTER (OCTOBER TO DECEMBER 2013)

9/2/2 (D)

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the quarterly report for Supply Chain Management: First Quarter for the period October to December 2013 as submitted by the Executive Director: Financial Services, be noted.

M09/06/2014

PERSONNEL : SALARY AND WAGE INCREASE FOR THE PERIOD 1 JULY 2014 TO 30 JUNE 2015

4/5/1/1 (P)

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** Council take note and implement the contents of Circular 3/2014 received from the South African Local Government Bargaining Council regarding the Salary and Wage increase for the period 1 July 2014 to 30 June 2015.

2. **THAT** Council take note that the salary increase will be 6,79% and be implemented with effect from 1 July 2014.
3. **THAT** the medical aid subsidy be increased to R3 618,04 with effect from 1 July 2014.
4. **THAT** the salary increase as mentioned in paragraph 2 above be applied to the annual remuneration package of the existing Section 56 Senior Managers and Municipal Manager.
5. **THAT** once a Senior Manager employment contract ends, the total annual remuneration package be determined according to the Government Notice on the upper limits of the total remuneration package payable to Municipal Managers and Managers directly accountable to Municipal Managers.

M13/06/2014

COUNCIL ARRANGEMENTS: REQUEST FOR PRESENTATION - INTRODUCTION TO FREE INTERNET AROUND THE PROPOSED 100 CAMERAS

8/1/2 (X)

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the presentation which was made by Thixiht Technology, be noted.
2. **THAT** before an informed decision can be made, Thixiht Technology be requested to submit a list of the Municipalities where their services are being rendered.
3. **THAT** the Executive Director: Community Services be requested to arrange an inspection in loco for members of the Community Protection Services Portfolio Committee at some of the Municipalities on the list referred to in paragraph 2.

M16/06/2014

MPAC : QUARTERLY FINANCIAL REPORT : JANUARY TO MARCH 2014

3/2/4/1/17 (B) /ls

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the Quarterly report for the period January to March 2014 as submitted by the Executive Director : Financial Services, be noted.

M17/06/2014

MPAC : MONTHLY FINANCIAL REPORT FOR APRIL 2014

3/2/4/1/17 (B) /ls

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the monthly report for April 2014 as submitted by the Executive Director: Financial Services, be noted.

M19/06/2014

TOWN PLANNING: OBJECTION AGAINST SPECIAL CONSENT FOR DAY CARE PURPOSES : REMAINDER OF ERF 2250 MIDDELBURG

8/1/1 (F)/yb

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the objection hearing against special consent for day care purposes on the Remainder of Erf 2250 Middelburg Extension 08 be held on 30 June 2014 at the Council Chamber at 09:00 am.

M20/06/2014

COUNCIL ARRANGEMENTS: 3RD/2014 POLITICAL MONITORING COMMITTEE REPORT FOR THE ENVIRONMENTAL HEALTH, PUBLIC FACILITIES & CULTURAL SERVICES PORTFOLIO: APRIL 2014

3/2/4/1/21 (G)

RESOLVED BY THE EXECUTIVE MAYOR

- 1 **THAT** the activities performed during March 2014 as mentioned in the monitoring report within the relevant Portfolio, be noted
- 2 **THAT** the activities planned for April 2014 as mentioned in the monitoring report within the relevant Portfolio, be noted.
- 3 **THAT** the progress made as mentioned in the monitoring report with the achievement of key performance targets as determined by performance plans in respect of the Executive Directorate: Community Services, be noted subject to the following:
 - 3.1 **That** the MMC for Environmental Health, Public Facilities & Cultural Services be requested to approach the MMC for Corporate Services to arrange training for Councillors on the Occupational Health and Safety (OHS) Matters as well as ensuring that Councillors are included in all OHS programmes done by the Municipality.
 - 3.2 **That** the MMC for Environmental Health, Public Facilities & Cultural Services provide a report on the water samples results to the Committee.
- 4 **THAT** the report on vacant positions, as mentioned in the monitoring report, be noted subject to the following:
 - 4.1 **That** the MMC for Environmental Health, Public Facilities & Cultural Services be requested to approach the MMC for Corporate Services to arrange a workshop for the Councillors sitting on the Section 79 Committees before the next meeting to clarify the recruitment processes and the delays with the filling of vacant positions.

- 5 **THAT** the progress made, as indicated in the monitoring report with the implementation of capital projects and with the SDBIP in respect of the relevant Portfolio, be noted.
- 6 **THAT** progress made as indicated in the monitoring report with the implementation of Council Resolutions referred to the Executive Directorate: Community Services, be noted subject to the following:
 - 6.1 **That** the MMC for Environmental Health, Public Facilities & Cultural Services be requested to approach the MMC for Corporate Services to fast track the placement of staff in terms of the new organisational structure in order to align sports matters with the Office of the Executive Director: Community Services.
 - 6.2 **That** the issues of sports be prioritised in the Municipality and land be identified for an integrated sports facility.
- 7 **THAT** the report, as indicated in the monitoring report on the development of new policies and by-laws within the relevant Portfolio, be noted.
- 8 **THAT** the responses provided, as indicated in the monitoring report, by the Executive Directorate: Community Services in respect of matters raised by Ward Committees, be noted subject to the following:
 - 8.1 **That** the MMC for Environmental Health, Public Facilities & Cultural Services distribute a programme for the collection of garden refuse to all Councillors and ensure that the programme is complied with.
- 9 **THAT** note be taken that there were no matters raised by the MMC for Environmental Health, Public Facilities & Cultural Services regarding issues reported to him by Councillors and Community Members.
- 10 **THAT** responses, as indicated in the monitoring report by the Executive Directorate: Community Services on matters raised in complaint and suggestion boxes, be noted subject to the following:
 - 10.1 **That** note be taken that the Committee raised concerns regarding the fact that there was no feedback provided on the matters raised in complaint & suggestion boxes and therefore requested the MMC for Environmental Health, Public Facilities & Cultural Services to ensure that progress is provided in future.

M21/06/2014

**COUNCIL ARRANGEMENTS: 4TH/2014 POLITICAL MONITORING COMMITTEE
REPORT FOR THE SPATIAL DEVELOPMENT, HUMAN SETTLEMENT & HOUSING
ADMINISTRATION PORTFOLIO: APRIL 2014**

3/2/4/1/21 (G)

RESOLVED BY THE EXECUTIVE MAYOR

- 1 **THAT** the activities performed during March 2014, as mentioned in the monitoring report within the relevant Portfolio, be noted.
- 2 **THAT** the activities planned for April 2014, as mentioned in the monitoring report within the relevant Portfolio, be noted.
- 3 **THAT** the progress made, as mentioned in the monitoring report with the achievement of key performance targets as determined by performance plans in respect of the Executive Directorate: Infrastructure Services and Executive Director: Community Services, be noted.
- 4 **THAT** the report on vacant positions, as mentioned in the monitoring report, be noted.
- 5 **THAT** the progress made, as indicated in the monitoring report with the implementation of capital projects and with the SDBIP in respect of the relevant Portfolio, be noted.
- 6 **THAT** progress made, as indicated in the monitoring report with the implementation of Council Resolutions as reflected in the report, be noted.
- 7 **THAT** the report, as indicated in the monitoring report on the development of new policies and by-laws developed within the relevant Portfolio, be noted.
- 8 **THAT** the responses provided, as indicated in the monitoring report in respect of matters raised by Ward Committees, be noted.
- 9 **THAT** progress made with the handling of matters raised by the MMC for Spatial Development, Human Settlement & Housing Administration regarding issues reported to her by Councillors and Community Members, be noted.
- 10 **THAT** note be taken that there were no matters received in the complaint and suggestion boxes within the relevant Portfolio.

M22/06/2014

**COUNCIL ARRANGEMENTS: 4TH/2014 POLITICAL MONITORING COMMITTEE
REPORT FOR THE CORPORATE SERVICES PORTFOLIO: APRIL 2014**

3/2/4/1/21 (G)

RESOLVED BY THE EXECUTIVE MAYOR

- 1 **THAT** the activities performed during March 2014, as mentioned in the monitoring report within the Executive Directorate: Corporate Services, be noted.

- 2 **THAT** the activities planned for April 2014, as mentioned in the monitoring report within the Executive Directorate: Corporate Services, be noted.
- 3 **THAT** the progress made, as mentioned in the monitoring report with the achievement of key performance targets as determined by performance plans in respect of the Executive Directorate: Corporate Services, be noted.
- 4 **THAT** the report on vacant positions, as mentioned in the monitoring report, be noted.
- 5 **THAT** progress made, as indicated in the monitoring report with the implementation of capital projects and with the SDBIP in respect of the Executive Directorate: Corporate Services, be noted.
- 6 **THAT** progress made, as indicated in the monitoring report with the implementation of Council Resolutions referred to the Executive Directorate: Corporate Services, be noted.
- 7 **THAT** the report, as indicated in the monitoring report on the development of new policies and by-laws within the relevant Portfolio, be noted.
- 8 **THAT** the responses, as indicated in the monitoring report provided by the Executive Directorate: Corporate Services in respect of matters raised by Ward Committees, be noted.
- 9 **THAT** it be noted that there were no matters raised by the MMC for Corporate Services regarding issues reported to her by Councillors and Community Members.
- 10 **THAT** note be taken that there were no matters received by the Executive Directorate: Corporate Services in complaint and suggestion boxes.

M23/06/2014

COUNCIL ARRANGEMENTS: 3RD/2014 POLITICAL MONITORING COMMITTEE REPORT FOR THE COMMUNITY PROTECTION SERVICES PORTFOLIO: APRIL 2014

3/2/4/1/21 (V)

RESOLVED BY THE EXECUTIVE MAYOR

- 1 **THAT** the activities performed during March 2014, as mentioned in the monitoring report within the relevant Portfolio, be noted.
- 2 **THAT** the activities planned for April 2014, as mentioned in the monitoring report within the relevant Portfolio, be noted.
- 3 **THAT** the progress made, as mentioned in the monitoring report with the achievement of key performance targets as determined by performance plans in respect of the Executive Directorate: Community Services, be noted.
- 4 **THAT** the report on vacant positions, as mentioned in the monitoring report, be noted.

- 5 **THAT** the progress made, as indicated in the monitoring report with the implementation of capital projects and with the SDBIP in respect of the relevant Portfolio, be noted.
- 6 **THAT** progress made, as indicated in the monitoring report with the implementation of Council Resolutions referred to the Executive Directorate: Community Services, be noted.
- 7 **THAT** the report, as indicated in the monitoring report on the development of new policies and by-laws within the relevant Portfolio, be noted.
- 8 **THAT** the responses, as indicated in the monitoring report provided by the Executive Directorate: Community Services in respect of matters raised by Ward Committees, be noted.
- 9 **THAT** note be taken that there were no matters raised by the MMC for Community Protection Services regarding issues reported to him by Councillors and Community Members.
- 10 **THAT** responses, as indicated in the monitoring report by the Executive Directorate: Community Services on matters raised in complaint and suggestion boxes, be noted.

M24/06/2014

**COUNCIL ARRANGEMENTS: 4TH/2014 POLITICAL MONITORING COMMITTEE
REPORT FOR THE INFRASTRUCTURE DEVELOPMENT & SERVICE DELIVERY
PORTFOLIO: APRIL 2014**

3/2/4/1/21 (G)

RESOLVED BY THE EXECUTIVE MAYOR

- 1 **THAT** the activities performed during March 2014, as mentioned in the monitoring report within the relevant Portfolio, be noted subject to the following:
 - 1.1 **That** the MMC for Infrastructure Services be requested to follow up on the queries submitted regarding the streets lights which are not working at Dennesig and Kanonkop.
 - 1.2 **That** due to regular pipe bursts occurring in the municipal area, the MMC for Infrastructure Services be requested to investigate the quality of the work performed as well as the material used.
- 2 **THAT** the activities planned for April 2014, as mentioned in the monitoring report within the relevant Portfolio, be noted.
- 3 **THAT** the progress made, as mentioned in the monitoring report with the achievement of key performance targets as determined by performance plans in respect of the Executive Directorate: Infrastructure Services, be noted.

- 4 **THAT** the report on vacant positions, as mentioned in the monitoring report, be noted.
- 5 **THAT** the progress made, as indicated in the monitoring report with the implementation of capital projects and with the SDBIP in respect of the relevant Portfolio, be noted.
- 6 **THAT** progress made, as indicated in the monitoring report with the implementation of Council Resolutions referred to the Executive Directorate: Infrastructure Services, be noted.
- 7 **THAT** the report, as indicated in the monitoring report on the development of new policies and by-laws within the relevant Portfolio, be noted.
- 8 **THAT** the responses, as indicated in the monitoring report provided by the Executive Directorate: Infrastructure Services in respect of matters raised by Ward Committees, be noted.
- 9 **THAT** note be taken that there were no matters raised by the MMC for Infrastructure Development & Service Delivery regarding issues reported to her by Councillors and Community Members.
- 10 **THAT** responses, as indicated in the monitoring report by the Executive Directorate: Infrastructure Services on matters raised in complaint and suggestion boxes, be noted.

M25/06/2014

**COUNCIL ARRANGEMENTS: 4TH/2014 POLITICAL MONITORING COMMITTEE
REPORT FOR THE FINANCIAL SERVICES PORTFOLIO: APRIL 2014**

3/2/4/1/21 (G)

RESOLVED BY THE EXECUTIVE MAYOR

- 1 **THAT** the activities performed during March 2014, as mentioned in the monitoring report within the relevant Portfolio, be noted subject to the following:
 - 1.1 **That** the MMC for Financial Services be requested to arrange an inspection in loco to the Vaalbank Water Treatment Plant as well as the Boskrans Waste Water Treatment Plant before 30 June 2014.
- 2 **THAT** the activities planned for April 2014, as mentioned in the monitoring report with the relevant Portfolio, be noted.
- 3 **THAT** the progress made, as mentioned in the monitoring report with the achievement of key performance targets as determined by performance plans in respect of the Executive Directorate: Financial Services, be noted.
- 4 **THAT** the report on vacant positions, as mentioned in the monitoring report, be noted.

- 5 **THAT** the progress made, as indicated in the monitoring report with the implementation of capital projects and with the SDBIP in respect of the relevant Portfolio, be noted.
- 6 **THAT** progress made, as indicated in the monitoring report with the implementation of Council Resolutions referred to the Executive Directorate: Financial Services, be noted subject to the following:
 - 6.1 **That** the MMC for Financial Services be requested to arrange that a report is submitted to Council regarding the amount owed by the Schools and recommend as to how the Schools can be assisted.
- 7 **THAT** the report, as indicated in the monitoring report on the development of new policies and by-laws within the relevant Portfolio, be noted.
- 8 **THAT** the responses, as indicated in the monitoring report provided by the Executive Directorate: Financial Services in respect of matters raised by Ward Committees, be noted.
- 9 **THAT** it be noted that there were no matters raised by the MMC for Financial Services regarding issues reported to him by Councillors and Community Members.
- 10 **THAT** the responses, as indicated in the monitoring report by the Executive Directorate: Financial Services on matters raised in complaint and suggestion boxes, be noted.

M26/06/2014

**COUNCIL ARRANGEMENTS: 5TH/2014 POLITICAL MONITORING COMMITTEE
REPORT FOR THE INFRASTRUCTURE DEVELOPMENT & SERVICE DELIVERY
PORTFOLIO: MAY 2014**

3/2/4/1/21 (G)

RESOLVED BY THE EXECUTIVE MAYOR

- 1 **THAT** the activities performed during April 2014, as mentioned in the monitoring report within the relevant Portfolio, be noted.
- 2 **THAT** the activities planned for May 2014, as mentioned in the monitoring report within the relevant Portfolio, be noted.
- 3 **THAT** the progress made, as mentioned in the monitoring report with the achievement of key performance targets as determined by performance plans in respect of the Executive Directorate: Infrastructure Services, be noted.
- 4 **THAT** the report on vacant positions, as mentioned in the monitoring report, be noted subject to the following:

- 4.1 **That** the MMC for Infrastructure Development & Service Delivery be requested to verify whether interviews for the position of Senior Electrician were held as per the remarks indicated in the report.
- 5 **THAT** the progress made, as indicated in the monitoring report with the implementation of capital projects and with the SDBIP in respect of the relevant Portfolio, be noted.
- 6 **THAT** progress made, as indicated in the monitoring report with the implementation of Council Resolutions referred to the Executive Directorate: Infrastructure Services, be noted.
- 7 **THAT** the report, as indicated in the monitoring report on the development of new policies and by-laws within the relevant Portfolio, be noted.
- 8 **THAT** the responses provided, as indicated in the monitoring report by the Executive Directorate: Infrastructure Services in respect of matters raised by Ward Committees, be noted.
- 9 **THAT** note be taken that there were no matters raised by the MMC for Infrastructure Development & Service Delivery regarding issues reported to her by Councillors and Community Members.
- 10 **THAT** responses, as indicated in the monitoring report by the Executive Directorate: Infrastructure Services on matters raised in complaint and suggestion boxes, be noted.

M27/06/2014

**COUNCIL ARRANGEMENTS: 4TH/2014 POLITICAL MONITORING COMMITTEE
REPORT FOR THE ENVIRONMENTAL HEALTH, PUBLIC FACILITIES &
CULTURAL SERVICES PORTFOLIO: MAY 2014**

3/2/4/1/21 (G)

RESOLVED BY THE EXECUTIVE MAYOR

- 1 **THAT** the activities performed during April 2014, as mentioned in the monitoring report within the relevant Portfolio, be noted subject to the following:
- 1.1 **That** note be taken that delays with the collection of refuse is due to the breakdown of vehicles and the Department is unable to purchase new ones because there are no funds available.
- 1.2 **That** the MMC for Environmental Health, Public Facilities & Cultural Services be requested to arrange that a report is submitted to Council regarding the challenges that is encountered with the collection of refuse and further request for funding of new vehicles.
- 2 **THAT** the activities planned for May 2014, as mentioned in the monitoring report within the relevant Portfolio, be noted.

- 3 **THAT** the progress made, as mentioned in the monitoring report with the achievement of key performance targets as determined by performance plans in respect of the Executive Directorate: Community Services, be noted.
- 4 **THAT** the report on vacant positions, as mentioned in the monitoring report, be noted
- 5 **THAT** the progress made, as indicated in the monitoring report with the implementation of capital projects and with the SDBIP in respect of the relevant Portfolio, be noted.
- 6 **THAT** progress made, as indicated in the monitoring report with the implementation of Council Resolutions referred to the Executive Directorate: Community Services, be noted subject to the following:
- 6.1 **That** the MMC for Environmental Health, Public Facilities & Cultural Services be requested to ensure that progress is given on all Council Resolutions as captured in the report.
- 7 **THAT** the report, as indicated in the monitoring report on the development of new policies and by-laws within the relevant Portfolio, be noted.
- 8 **THAT** the responses provided as indicated in the monitoring report by the Executive Directorate: Community Services in respect of matters raised by Ward Committees, be noted subject to the following:
- 8.1 **That** the MMC for Environmental Health, Public Facilities & Cultural Services provide a programme on the clearing of illegal dumping to all Councillors, and thereafter to conduct site inspections in this regard.
- 9 **THAT** note be taken that there were no matters raised by the MMC for Environmental Health, Public Facilities & Cultural Services regarding issues reported to him by Councillors and Community Members.
- 10 **THAT** responses, as indicated in the monitoring report by the Executive Directorate: Community Services on matters raised in complaint and suggestion boxes, be noted.

M28/06/2014

COUNCIL ARRANGEMENTS: 4TH/2014 POLITICAL MONITORING COMMITTEE REPORT FOR THE COMMUNITY PROTECTION SERVICES PORTFOLIO: MAY 2014

3/2/4/1/21 (G)

RESOLVED BY THE EXECUTIVE MAYOR

- 1 **THAT** the activities performed during April 2014, as mentioned in the monitoring report within the relevant Portfolio, be noted subject to the following:

- 1.1 **That** with the proclamation of Newtown, business stands be created in order to curb illegal trading in Newtown.
- 2 **THAT** the activities planned for May 2014, as mentioned in the monitoring report within the relevant Portfolio, be noted.
- 3 **THAT** the progress made, as mentioned in the monitoring report with the achievement of key performance targets as determined by performance plans in respect of the Executive Directorate: Community Services, be noted.
- 4 **THAT** the report on vacant positions, as mentioned in the monitoring report, be noted.
- 5 **THAT** the progress made, as indicated in the monitoring report with the implementation of capital projects and with the SDBIP in respect of the relevant Portfolio, be noted.
- 6 **THAT** progress made, as indicated in the monitoring report with the implementation of Council Resolutions referred to the Executive Directorate: Community Services, be noted.
- 7 **THAT** the report, as indicated in the monitoring report on the development of new policies and by-laws within the relevant Portfolio, be noted.
- 8 **THAT** the responses, as indicated in the monitoring report provided by the Executive Directorate: Community Services in respect of matters raised by Ward Committees, be noted.
- 9 **THAT** note be taken that the MMC for Community Protection Services requested the Executive Director: Community Services to liase with the Police Sector Commander regarding the re-opening of Pullenshope Police Station and provide feedback in this regard.
- 10 **THAT** responses, as indicated in the monitoring report by the Executive Directorate: Community Services on matters raised in complaint and suggestion boxes, be noted.

M29/06/2014

**COUNCIL ARRANGEMENTS: 5TH/2014 POLITICAL MONITORING COMMITTEE
REPORT FOR THE SPATIAL DEVELOPMENT, HUMAN SETTLEMENT & HOUSING
ADMINISTRATION PORTFOLIO: MAY 2014**

3/2/4/1/21 (G)

RESOLVED BY THE EXECUTIVE MAYOR

- 1 **THAT** the activities performed during April 2014, as mentioned in the monitoring report within the relevant Portfolio, be noted.
- 2 **THAT** the activities planned for May 2014, as mentioned in the monitoring report within the relevant Portfolio, be noted.

- 3 **THAT** the progress made, as mentioned in the monitoring report with the achievement of key performance targets as determined by performance plans in respect of the Executive Directorate: Infrastructure Services and Executive Director: Community Services, be noted.
- 4 **THAT** the report on vacant positions, as mentioned in the monitoring report, be noted.
- 5 **THAT** the progress made, as indicated in the monitoring report with the implementation of capital projects and with the SDBIP in respect of the relevant Portfolio, be noted.
- 6 **THAT** progress made, as indicated in the monitoring report with the implementation of Council Resolutions as reflected in the report, be noted.
- 7 **THAT** the report, as indicated in the monitoring report on the development of new policies and by-laws developed within the relevant Portfolio, be noted.
- 8 **THAT** the responses provided, as indicated in the monitoring report in respect of matters raised by Ward Committees, be noted.
- 9 **THAT** note be taken that there were no matters raised by the MMC for Spatial Development, Human Settlement & Housing Administration regarding issues reported to her by Councillors and Community Members.
- 10 **THAT** note be taken that there were no matters received in the complaint and suggestion boxes within the relevant Portfolio.

M30/06/2014

**COUNCIL ARRANGEMENTS: 5TH/2014 POLITICAL MONITORING COMMITTEE
REPORT FOR THE CORPORATE SERVICES PORTFOLIO: MAY 2014**

3/2/4/1/21 (G)

RESOLVED BY THE EXECUTIVE MAYOR

- 1 **THAT** the activities performed during April 2014, as mentioned in the monitoring report within the Executive Directorate: Corporate Services, be noted.
- 2 **THAT** the activities planned for May 2014, as mentioned in the monitoring report within the Executive Directorate: Corporate Services, be noted.
- 3 **THAT** the progress made, as mentioned in the monitoring report with the achievement of key performance targets as determined by performance plans in respect of the Executive Directorate: Corporate Services, be noted.
- 4 **THAT** the report on vacant positions, as mentioned in the monitoring report, be noted.

- 5 **THAT** progress made, as indicated in the monitoring report with the implementation of capital projects and with the SDBIP in respect of the Executive Directorate: Corporate Services, be noted.
- 6 **THAT** progress made, as indicated in the monitoring report with the implementation of Council Resolutions referred to the Executive Directorate: Corporate Services, be noted.
- 7 **THAT** the report, as indicated in the monitoring report on the development of new policies and by-laws within the relevant Portfolio, be noted.
- 8 **THAT** the responses, as indicated in the monitoring report provided by the Executive Directorate: Corporate Services in respect of matters raised by Ward Committees, be noted.
- 9 **THAT** it be noted that there were no matters raised by the MMC for Corporate Services regarding issues reported to her by Councillors and Community Members.
- 10 **THAT** note be taken that there were no matters received by the Executive Directorate: Corporate Services in complaint and suggestion boxes.

M31/06/2014

**COUNCIL ARRANGEMENTS: 5TH/2014 POLITICAL MONITORING COMMITTEE
REPORT FOR THE FINANCIAL SERVICES PORTFOLIO: MAY 2014**

3/2/4/1/21 (G)

RESOLVED BY THE EXECUTIVE MAYOR

- 1 **THAT** the activities performed during April 2014, as mentioned in the monitoring report within the relevant Portfolio, be noted.
- 2 **THAT** the activities planned for May 2014, as mentioned in the monitoring report with the relevant Portfolio, be noted.
- 3 **THAT** the progress made, as mentioned in the monitoring report with the achievement of key performance targets as determined by performance plans in respect of the Executive Directorate: Financial Services, be noted.
- 4 **THAT** the report on vacant positions, as mentioned in the monitoring report, be noted.
- 5 **THAT** the progress made, as indicated in the monitoring report with the implementation of capital projects and with the SDBIP in respect of the relevant Portfolio, be noted.
- 6 **THAT** progress made, as indicated in the monitoring report with the implementation of Council Resolutions referred to the Executive Directorate: Financial Services, be noted.

- 7 **THAT** the report, as indicated in the monitoring report on the development of new policies and by-laws within the relevant Portfolio, be noted.
- 8 **THAT** the responses provided, as indicated in the monitoring report by the Executive Directorate: Financial Services in respect of matters raised by Ward Committees, be noted.
- 9 **THAT** note be taken that there were no matters raised by the MMC for Financial Services regarding issues reported to him by Councillors and Community Members.
- 10 **THAT** responses, as indicated in the monitoring report by the Executive Directorate: Financial Services on matters raised in complaint and suggestion boxes, be noted.

M32/06/2014

MPAC : QUARTERLY REPORT : DISCIPLINARY ACTIONS INSTITUTED IN TERMS OF MFMA : JANUARY TO MARCH 2014

8/1/1 (O) /iec

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** note be taken that there were no disciplinary action instituted in terms of the MFMA for the period 1 January to 31 March 2014.

M37/06/2014

COUNCIL ARRANGEMENTS: THE PAUL MTHIMUNYE BIG WALK: 06 SEPTEMBER 2014

11/2/2 (R)/lt

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the letter received from The Paul Mthimunye Bursary Fund regarding the Big Walk scheduled for the 6 September 2014, be noted.
2. **THAT** the Administration assist the Organizers of the event with the requests as listed in their letter.
3. **THAT** the office of the Executive Director: Corporate Services be responsible for the co-ordination of the teams and logistical arrangements in respect thereof.
4. **THAT** an amount of R20 000 be donated to the 2014 Paul Mthimunye Big Walk Event.
5. **THAT** the donation be paid from vote 130/608 by no later than 30 June 2014.
6. **THAT** the organisers of the event be requested to submit a written report in accordance with Section 67 of the MFMA, on the utilization of the donated funds, once the event has taken place.