



STEVE TSHWETE LOCAL MUNICIPALITY

**ADDITIONAL ITEMS
TO THE AGENDA OF
THE COUNCIL**

**DATED 25 JANUARY
2018**

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27/01/2018

PERSONNEL: FILLING OF THE SENIOR VACANT POSITIONS IN THE MUNICIPALITY

4/5/2/6 (C)

Report by the Acting Executive Director: Corporate Services

Purpose

1. The purpose of the report is to request Council to consider and approve the filling of Executive Directors Corporate Services and Community Services positions in accordance with Section 56 of Municipal Systems Act 32 of 2000 ("the Act") and Local Government: Regulations on Appointment and Conditions of Employment of Senior Managers that were promulgated on 17 January 2014 ("the Regulations").

Background

2. At the end of September 2014, the contract of the Executive Director: Corporate Services expired and Council in October 2014 put in motion the process of filling of the position of the Executive Director: Corporate Services through Special Council Resolution SC19/10/2014. Furthermore, the Council took a resolution to re-advertise as per Resolution SC24/06/2015 in June 2015. In October 2016, Council took a further resolution to re-advertise as per Resolution SC33/10/2016.
3. After Resolution SC33/10/2016 was taken the advertisement was published in the national newspaper on 06th November 2016 and closed on the 25th November 2016. Shortlisting was completed on 17th January 2017, screen of shortlisted candidates was completed in February 2017. On various dates interviews were scheduled, the latest date being on the 04th of March 2017. Interviews could not be conducted for variety of reasons.
4. Furthermore the contract for the position of Executive Director: Community Services will come to an end on the 28th February 2018. It is therefore advisable that Council consider the recruitment process for the filling of the position of Executive Director: Community Services as well.
5. In terms of Section 5 (2) of the Regulations, it is confirmed that the posts of the Executive Director: Corporate Services and Executive Director: Community Services are needed for the municipality to meet its strategic objectives and that there are sufficient funds available for the posts. The remuneration as prescribed by the packages payable to Municipal Managers and Managers directly accountable to Municipal Managers as approved by Council are applicable. It is the requirement of the Municipal Systems Act that the persons appointed in terms of Section 56 (1) (a) (ii) must have the prescribed skills, expertise, competencies and qualifications.

6. Recommendation

It is therefore recommended as follows:

- 6.1 That Council take note of the content of the report by the Acting Executive Director: Corporate Services on status of filling of senior positions in the municipality.

6.2 That Council confirms that the following positions in the services of the municipality are still required and that sufficient provision has been made in the budget for the positions and it be advertised and filled in terms of the Regulations:

6.2.1 Executive Director: Corporate Services

6.2.2 Executive Director: Community Services

6.3 That the remunerations of the posts mentioned in paragraph 3 above be in line with the Regulations and Government Gazettes as promulgated by the Minister of Corporate Governance and Traditional Affairs.

6.4 That Council approves the composition of Selection Committees for various posts as follows, provided that any three (3) of the members and the Chairperson is available will be sufficient to undertake the functions in terms of Sections 12 to 16 of the Regulations:

6.4.1 Executive Director: Corporate Services

6.4.1.1 Accounting Officer (Chairperson)

6.4.1.2 MMC for Corporate Services

6.4.1.3 Municipal Manager from another Municipality to be solicited by the Chairperson

6.4.1.4 Senior official delegated by the Provincial Department of Co-operative Governance and Traditional Affairs and/or

6.4.1.5 Senior official delegated by Provincial SALGA dealing with governance issues

6.4.2 Executive Director: Community Services

6.4.2.1 Accounting Officer (Chairperson)

6.4.2.2 MMC for Community Services

6.4.2.3 Municipal Manager from another Municipality to be solicited by the Chairperson

6.4.2.4 Senior official delegated by the Provincial Health and Social Development and/or

6.4.2.5 Senior official delegated by Provincial Department of Co-operative Governance and Traditional Affairs and/or

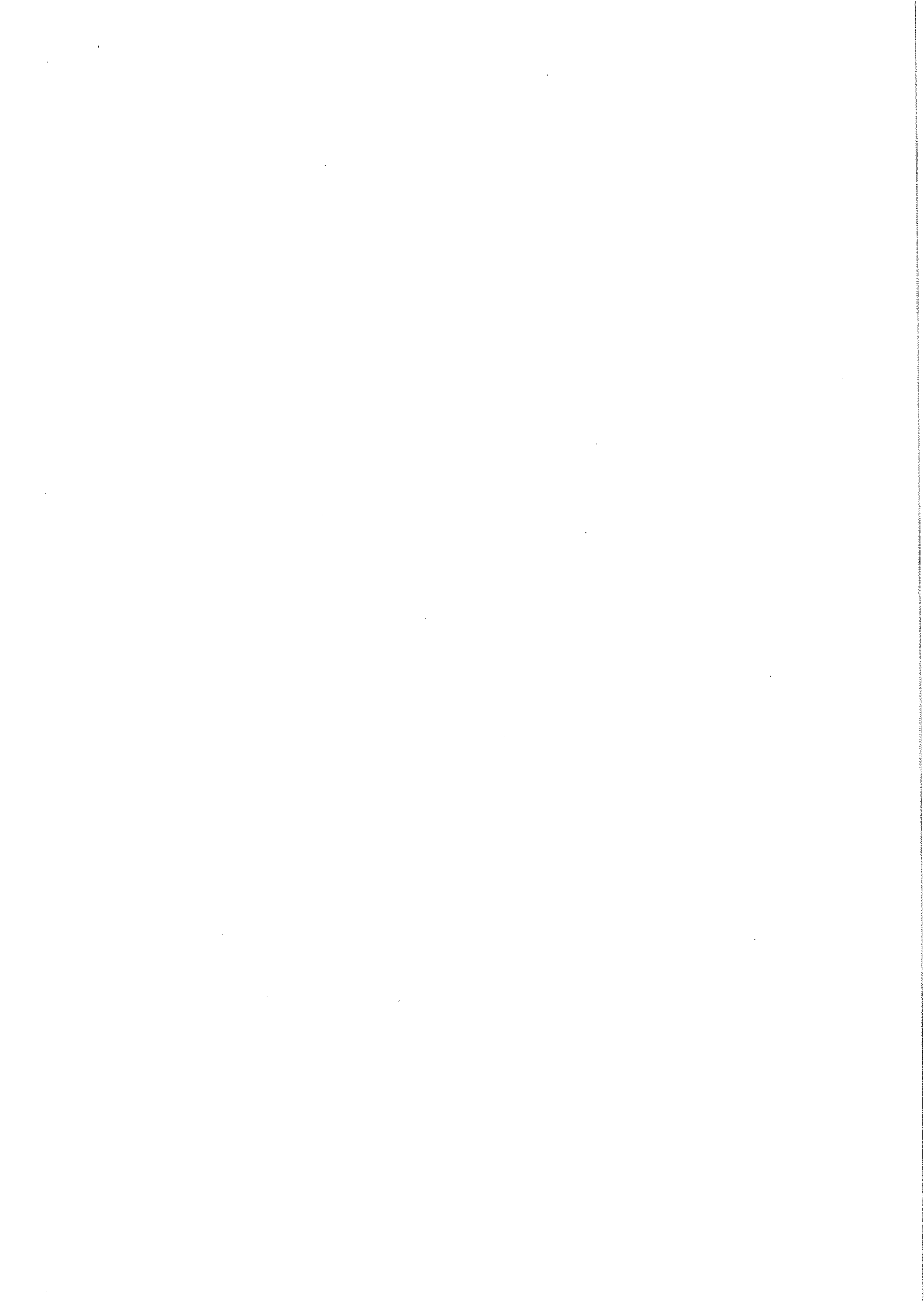
6.4.2.6 Senior official delegated by SALGA responsible for social services.

6.5 That the positions be filled as matter of urgency.

Recommendation by the Acting Municipal Manager

1 **THAT** Council take note of the content of the report by the Acting Executive Director: Corporate Services on status of filling of senior positions in the municipality.

- 2 **THAT** Council confirms that the following positions in the services of the municipality are still required and that sufficient provision has been made in the budget for the positions and it be advertised and filled in terms of the Regulations:
 - 2.1 Executive Director: Corporate Services
 - 2.2 Executive Director: Community Services
- 3 **THAT** the remunerations of the posts mentioned in paragraph 3 above be in line with the Regulations and Government Gazettes as promulgated by the Minister of Corporative Governance and Traditional Affairs.
- 4 **THAT** Council approves the composition of Selection Committees for various posts as follows, provided that any three (3) of the members and the Chairperson is available will be sufficient to undertake the functions in terms of Sections 12 to 16 of the Regulations:
 - 4.1 Executive Director: Corporate Services
 - 4.1.1 Accounting Officer (Chairperson)
 - 4.1.2 MMC for Corporate Services
 - 4.1.3 Municipal Manager from another Municipality to be solicited by the Chairperson
 - 4.1.4 Senior official delegated by the Provincial Department of Co-operative Governance and Traditional Affairs and/or
 - 4.1.5 Senior official delegated by Provincial SALGA dealing with governance issues
 - 4.2 Executive Director: Community Services
 - 4.2.1 Accounting Officer (Chairperson)
 - 4.2.2 MMC for Community Services
 - 4.2.3 Municipal Manager from another Municipality to be solicited by the Chairperson
 - 4.2.4 Senior official delegated by the Provincial Health and Social Development and/or
 - 4.2.5 Senior official delegated by Provincial Department of Co-operative Governance and Traditional Affairs and/or
 - 4.2.6 Senior official delegated by SALGA responsible for social services.
- 5 **THAT** the positions be filled as matter of urgency.



28/01/2018

ALLOCATION OF TENDER BA07/03/2017 : APPOINTMENT AS SHORT-TERM INSURANCE BROKER

8/1/1 (C)/yb

Report by the Acting Municipal Manager

1. Purpose

The purpose of this report is for Council to consider the agreement/contract for the above-mentioned tender.

2. Background

2.1 The tender was considered by the Bid Adjudication Committee wherein it was resolved as follows per Item BA07/03/2017:

1. ***THAT** it be recommended to the Acting Municipal Manager that Tender BA07/03/2017 for the short-term insurance broker for the period of five (5) years be awarded to AON South Africa (Pty) Ltd as per the tendered rates.*
2. ***THAT** the escalation be limited to the annual CPI.*
3. ***THAT** the expenditure be allocated to the different insurance premium segments.*
4. ***THAT** a Service Level Agreement be entered into with the Service Provider before the work commences for the duration of the contract.*
5. ***THAT** due to the contract period exceeding 3 years the Tender will be subject to Section 33 procedures as per the MFMA.*
6. ***THAT** the Council enters into a Service Level Agreement with the Service Provider once the procedures as per Section 33 of the MFMA had been complied to.*

2.2 In terms of Section 33 of the Local Government: Municipal Finance Management Act 56 of 2003 ("the MFMA"), before Council can approve a contract/agreement that has a financial obligation on the Municipality that exceeds three financial years, the contract/agreement:

2.2.1 Must be advertised for public comments for a period of at least sixty (60) days before it is considered for approval; and

2.2.2 The views and recommendations of National Treasury, Provincial Treasury and national department responsible for local government, must be solicited.

2.3 The contract/agreement and the summary thereof was advertised on 31 October and 03 November 2017 as per **ANNEXURE A**. The public was allowed to submit comments until 01 December 2017.

2.4 It could also not be established whether the views and recommendations of National and Provincial Treasury, especially, where solicited.

- 2.5 It is clear from the above that the Municipality has not fully complied with the (sixty) 60 days required in terms of Section 33 of the MFMA herein, and further it should be noted that the validity period of the tender has since expired.

Recommendation by the Acting Municipal Manager

1. **THAT** the contract/agreement for this tender not be approved for non-compliance reasons in terms of Section 33 of the MFMA.
2. **THAT** the tender be re-advertised.

Dinsdag 31 Oktober 2017



Die hond word deur mnr. Willem Jacobs ondersoek, maar die dier het gelukkig geen ernstige beserings opgedoen nie.



Die hond word uit die mynsgag gehys.



Mnr. Willem Jacobs (paramedikus) wat in die skag laat sak is om die hond te gaan red.

Hond uit skag gered

Die Middelburg Dierbeskermingsvereniging was deel van 'n reddingspoging Vrydag in Carolina waar 'n pragtige boerboer kruising uit 'n 25-30 meter diep mynsgag gered is.

Mnr. Fleming Veldman (van Carolina) het eers die Witbank DBV gekontak oor die hond wat nulle in die mynsgag geboor het.

Middelburg DBV se hulp is ingeroep en senior inspekteur Petro Oberholzer (Middelburg DBV) het mnr. Veldman gekontak om te hoor waar die hond is en wat benodig sal word om die dier te red.

Hy het verduidelik dat daar spesiale toerusting benodig sal word.

Ms. Amanda Jacobs (Middelburg DBV) het twee paramedici van Watervyn Boven, Willem en Margareet Jacobs, genader, wat ingestem het om te help.

Van oraloor het hulle gekom wat gebel

het om mnr. Jacobs in die skag te laat afbak, die hond in 'n hamus te sit en hou op te lys.

Buiten 'n paar skrape, het die hond nie ernstige beserings opgedoen nie.

• Mnr. Jan Grobler het kos en water die vorige nag vir die hond in die skag laat sak.

• Op hierdie stadium gaan die hond tuis by mnr. en me. Jan en Liefje Grobler.

• Die Middelburg DBV bedank elke persoon wat betrokke was by hierdie spesiale reddingspoging.

Jong inwoner neem sy eie lewe

Die rondiens van die bekende Frederick 'Ricky' Fourie (27) het Vrydag om 11:00 uit die AGS Familie Dei Gemeente in SADCstraat plaasgevind.

Pastoor Andre du Toit het die rondiens geleid.

Ricky, 'n ondlering van HTS Middelburg, se liggaam is tussen 08:00 en 09:00 op die plaas Renosterfontein op die Van Dyksdriepad gekry kort nadat hy aan plaaswerkers gesê het dat hy 'n gloeilamp gaan vervang.

Leëte van ER24 het hom op die toneel dood verklar en geen gemeenskapelike wond verwond nie.

In 'n openhartige gesprek met die Middelburg Observer het Ricky Richardsbaai begin het se eggenote Alicia, en sy moeder, mev. Elisa Breeds, hom as 'n behulpame en gemoedlike mens beskryf.

Die egpaar was ses jaar getroud en het twee kinders, 'n seuntjie van drie en dogtertjie van ses.

Hy was deel van 'n gesin van twee susters en drie broers.

Alicia het gesê dat Ricky die oggend van sy dood na Richardsbaai sou vertrek om daar 'n nuwe lewe te begin.

Hy het 'n brief gelê wat in die hulle begrafnis.



Wyle Ricky Fourie (27) sou 'n nuwe lewe in Richardsbaai begin het.

Geliefde brandweerman uit hospitaal ontslaan

Frans Jooste is uit die hospitaal en hy hoop om sommer hierdie week weer terug te wees in die tuig.

Die bekende stasie-offisier by die brandweer, is verlede week uit die Life Midmed Hospitaal ontslaan.

Hy was op 13 Oktober in 'n ernstige ongeluk betrokke waarin sy lewensmas



Frans Jooste is vroeër hierdie week uit die hospitaal ontslaan. Hy hoop om so goue as moontlik weer te begin werk.

Petro du Toit, gestraf het.

Mnr. Jooste het me. Du Toit kort voor 01:00 met hul bromponie gaan haal by Eat Some More, waar sy gewerk het.

In Zuidstraat het 'n trek voor hulle ingedraai en die bromponie het die sleepwa getref.

Ms. Du Toit, wat die bromponie bestuur het, is opslag dood en mnr. Jooste is met ernstige beserings in die Life Midmed Hospitaal se intensiewe eenheid opgeneem.

Mnr. Jooste is nog erg uitersam weens 'n longinfeksie en omdat hy sukkel om asem te haal weens getrekte ribbes. Hy het ook 'n sleutelbeen gebreek.

Hy het aan die Observer gesê dat hy nie veel van die ongeluk kan onthou nie.

"Ek dink ek het op die laaste oomblik die chevron van die trek gesien en vir haar gesê "hier kom moontlikheid, maar verder kan ek nie veel onthou nie."

Hy weet dat hy ook vir sy seun, Frans jr, op die toneel gesê het dat Petro dood is.

"Sy het soveel plaans gebad vir my verjaardag op 23 Oktober en nou is alles daarmee heen."

Die drie kinders kruier tans by hul ouma, Christie, totdat mnr. Jooste weer op die been is. Hy gaan tans by sy seun in Suid tuis.

"My tyd is nog maar seer, maar ek moet goue as moontlik gaan werk."

• Mnr. Jooste wil graag die gemeenskap bedank vir hul ondersteuning deur middel van gebede, oproepe en boodskappe. Hy sal dit dra hom in hierdie tyd.

• Me. Du Toit is die vorige Vrydag ter ruste gelê.



Steve Tshwete Local Municipality

INFORMATION STATEMENT SHORT TERM INSURANCE

The municipality has invited bids for the appointment of an insurance broker for a period of five years, responsible for the development, implementation, administration, maintenance and future renewal of the municipality's short term insurance portfolio.

The municipality's insurance portfolio consists of a vehicle section and non-vehicle sections which include but not limited to business all risk, theft, money, fidelity, public liability, electronic equipment, as well as office contents.

The average premium over the past five year period was R 3 448 888,27 vat excluded. The projected premium for the next five year period will be as follows: (The figures below are estimates and vat exclusive and are subject to a favourable loss ratio and annual increase of insured value.

2017/2018	R 2 961 048,00
2018/2019	R 3 138 710,88
2019/2020	R 3 327 033,53
2020/2021	R 3 526 665,54
2021/2022	R 3 738 254,88
Total	R 16 691 702,84
Average	R 3 338 340,57

The above figures are based on an average insured asset value of R 2,2 billion and is subject to a favourable loss ratio and the annual increase of the insured value. The future financial obligations have been included in the municipal medium term revenue and expenditure framework.

The draft contract is available at the office of the Executive Manager Finance. In terms of the section 33(1) (a) (ii) the municipality invites the local community and interested persons to submit to the municipality comments or representations in respect of the proposed contract by 1 December 2017.

Written comments must be submitted to:
The Municipal Manager
P.O. Box 14
Middelburg
1050

Or sent by email to council@stevetshwete.gov.za
Or fax to 013 243 2550
Yours faithfully,
ACTING MUNICIPAL MANAGER

Tel. 018 248 1284

0859 DOMESTIC GENERAL

ASHIL CHRISTINA Soek huiswerk vir 4 DAE OF ELKE DAG...

BEAUTY Is in need of domestic work for 5 days per week...

BETTY Benodig baie groot huiswerk van Maandag tot Vrydag...

CHRISTINA Soek 'n job as a House Helper from Monday to Friday...

ESTER Soek domesie employment for Monday, Wednesday and Friday...

EVELINE Soek domesie werk. Do washing, ironing, cleaning etc...

JULIA SOEK GROOT WERK van Maandag tot Vrydag...

LINAH Benodig dringend werk vir Dinavag en Donterdag...

LUCY MONAGRE Benodig huiswerk vir 5 of 6 dae...

MARGARET Soek domesie werk. 6 of 3 dae per week...

MARTHA Benodig huiswerk van Maandag tot Vrydag...

PAULINE Soek domesie employment for 2 1/2 to 3 days per week...

TAU ELIZABETH Is seeking domestic work Monday to Friday or even for 3 days...

TRADE TEST TRAINING CENTRE FOR TRAINING IN Diesel Mechanic...

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0890 LEGALS

0810 PUBLIC/LEGAL NOTICES

NOTICE OF ENVIRONMENTAL IMPACT ASSESSMENT (EIA)

Notice is hereby given in terms of the Environmental Impact Assessment (EIA) Regulations...

NOTICE TO CREDITORS IN DECEASED ESTATES

At persons having claims against the under-mentioned estate...

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ven Jaarsveld Kofie Cell No: 071 377 1403...

grawenjama@gmail.com Notice is hereby given in terms of the Environmental Impact Assessment (EIA) Regulations...

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maleshianamowonswelaw@gmail.com Date submitted: 2017/10/12...

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Riversdale, 1225 No. 74, The Oaks White Live Tel: 082 862 7440...

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NOTICES Steve Tshwete Local Municipality INFORMATION STATEMENT SHORT TERM INSURANCE The municipality has invited bids for the appointment of an insurance broker for a period of five years...

CLASSIFIEDS

