

**STEVE TSHWETE LOCAL MUNICIPALITY**

# **AGENDA**

OF A

# **SPECIAL COUNCIL**

MEETING

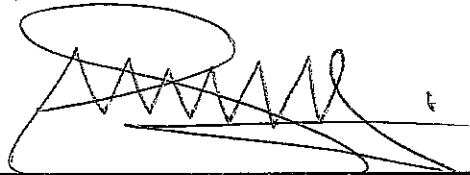
**DATE - 22 AUGUST 2017**

**TIME: 15:00**



# STEVE TSHWETE LOCAL MUNICIPALITY

NOTICE IS HEREBY GIVEN THAT A SPECIAL COUNCIL MEETING WILL BE HELD IN THE COUNCIL CHAMBER, MUNICIPAL BUILDINGS, MIDDELBURG ON TUESDAY, 22 AUGUST 2017 AT 15:00



**ACTING MUNICIPAL MANAGER**

# AGENDA

- 1 OPENING
- 2 APPLICATION FOR LEAVE OF ABSENCE
- 3 DISCLOSURE OF INTEREST
- 4 REPORTS OF EXECUTIVE MAYOR
  - 4.1 MAYORAL COMMITTEE HELD ON 15 AUGUST 2017
- 5 CLOSURE

# REPORT OF THE

15<sup>TH</sup>/2017 MEETING OF THE MAYORAL COMMITTEE  
WHICH WAS HELD IN THE COUNCIL CHAMBER,  
MUNICIPAL BUILDINGS, MIDDELBURG MPUMALANGA,  
ON

# 2017/08/15

# I N D E X

## NON DELEGATED POWERS

### SC02/08/2017

FINANCES: ROLL-OVER ADJUSTMENT BUDGET: 2017/2018 FINANCIAL YEAR.....6

### SC03/08/2017

FINANCES: BUDGET PREPARATION TIMETABLE: 2018/2019.....7

### SC04/08/2017

ASSETS: DISPOSAL OF STOLEN, DAMAGED AND ASSETS WRITTEN-OFF BY INSURANCE FOR THE 2015/16 AND 2016/17 FINANCIAL YEARS.....7

### SC07/08/2017

FINANCES: STORES STOCKTAKING AT YEAR END: 2016/2017 FINANCIAL YEAR.....7

### SC08/08/2017

FINANCES: SUPPLY CHAIN MANAGEMENT: MONTHLY REPORT: SECTION 40 REPORT FOR JULY 2017.....8

## DELEGATED POWERS

### SM01/08/2017

FINANCES: FINANCIAL MONTHLY REPORT FOR JULY 2017.....10

### SM05/08/2017

TOWN PLANNING: PROGRESS REPORT ON THE TOWNSHIP ESTABLISHMENT OF KWAZAMOKUHLE TOWNSHIP.....10

### SM06/08/2017

FINANCES: AUDIT ACTION PLAN: 2015/2016 AUDIT.....11

# NON delegated powers

**SC02/08/2017**

**FINANCES: ROLL-OVER ADJUSTMENT BUDGET: 2017/2018 FINANCIAL YEAR**

5/1/2 (B)/ls

**RECOMMENDATION BY THE EXECUTIVE MAYOR**

- 1 **THAT** Council take note of the report by the Executive Director: Financial Services regarding the Roll-Over Adjustment Budget for the 2017/2018 financial year.
  
- 2 **THAT** the roll-over projects from the 2016/2017 financial year be approved and be included in the 2017/2018 capital budget according to the following attached adjusted budget tables and supporting information:
  - 2.1 Table B1 – Adjusted Budget Summary
  - 2.2 Table B2 – Adjusted Budget Financial Performance (functional classification)
  - 2.3 Table B3 – Adjusted Budget Financial Performance (revenue and expenditure by municipal vote)
  - 2.4 Table B4 – Adjusted Budget Financial Performance (revenue and expenditure)
  - 2.5 Table B5 – Adjusted Capital Expenditure by vote and funding
  - 2.6 Table B6 – Adjusted Budget Financial Position
  - 2.7 Table B7 – Adjusted Budget Cash Flows
  - 2.8 Table B8 – Cash back Reserves/Accumulated surplus Reconciliation
  - 2.9 Table B9 – Asset Management
  - 2.10 Table B10 – Basic Service Delivery Measurement
  - 2.11 Part 2 – Supporting tables SB1 – SB20
  - 2.12 Part 3 – Total adjustment capital SDBIP including Roll over projects.
  
- 3 **THAT** the Roll-Over Adjustment Budget be submitted to the National Treasury and the relevant Provincial Treasury in terms of Section 28 (7) consisting out of the three parts containing the required tables and headings to the particular adjustment budget.

- 4 **THAT** the revised monthly and quarterly targets as reflected under part 3 be approved and be included in the Service Delivery and Budget Implementation Plan for 2017/2018 financial year.
- 5 **THAT** the adjustment budget with the revised service delivery targets attached as **ANNEXURE A** be advertised within 10 working days after approval by Council in accordance with Section 21A of the Municipal Systems Act.
- 6 **THAT** the Roll-Over Adjustment Budget be placed on the Municipal website within 10 working days after approval by Council.

**SC03/08/2017**

**FINANCES: BUDGET PREPARATION TIMETABLE: 2018/2019**

5/1/11 (S)

**RECOMMENDATION BY THE EXECUTIVE MAYOR**

- 1 **THAT** the IDP and Budget Timetable for the 2018/2019 Annual Budget Process be approved and implemented.
- 2 **THAT** the public participation process be noted and implemented accordingly.

**SC04/08/2017**

**ASSETS: DISPOSAL OF STOLEN, DAMAGED AND ASSETS WRITTEN-OFF BY INSURANCE FOR THE 2015/16 AND 2016/17 FINANCIAL YEARS**

5/1/3 (U)/ns

**RECOMMENDATION BY THE EXECUTIVE MAYOR**

- 1 **THAT** Council approve the disposal of all assets reported as stolen, damaged and/or written-off during the 2015/16 and 2016/17 financial years.
- 2 **THAT** these assets be removed from the asset register of the municipality.
- 3 **THAT** the net gain or loss on disposal of the capital assets be recognized in the statement of financial performance.

**SC07/08/2017**

**FINANCES: STORES STOCKTAKING AT YEAR END: 2016/2017 FINANCIAL YEAR**

6/1/1 (D) /dp

**RECOMMENDATION BY THE EXECUTIVE MAYOR**

- 1 **THAT** the report by the Executive Director: Financial Services on the result of the financial year end stocktaking, be noted.

- 2 **THAT** the shortages of 29 commodities to the amount of R15 798,91 be written off against the vote for stores.
- 3 **THAT** the surpluses of 27 commodities to the amount of R9 165,74 be taken up against the vote for stores.

**SC08/08/2017**

**FINANCES: SUPPLY CHAIN MANAGEMENT: MONTHLY REPORT: SECTION 40  
REPORT FOR JULY 2017**

9/2/2 (S)

**RECOMMENDATION BY THE EXECUTIVE MAYOR**

- 1 **THAT** the monthly deviation report in terms of Section 40 of the Supply Chain Management Policy as submitted by the Executive Director: Financial Services, be noted.
- 2 **THAT** the deviation report for July 2017 be reported in the Annual Financial Statements.



# Delegated powers

**SM01/08/2017**

**FINANCES: FINANCIAL MONTHLY REPORT FOR JULY 2017**

9/1/1 (U)

**RESOLVED BY THE EXECUTIVE MAYOR**

- 1 **THAT** the monthly report for July 2017 as submitted by the Executive Director: Financial Services, be noted.
- 2 **THAT** permission be granted to the Executive Director: Financial Services to submit the report in both electronic and hard copy format to the National and Provincial Treasury.
- 3 **THAT** permission be granted to the Executive Director: Financial Services to place the monthly report for July 2017 on the municipal website.

**SM05/08/2017**

**TOWN PLANNING: PROGRESS REPORT ON THE TOWNSHIP ESTABLISHMENT OF KWAZAMOKUHLE TOWNSHIP**

15/3/81 (T)

**RESOLVED BY THE EXECUTIVE MAYOR**

- 1 **THAT** Council take note of the progress made on the township establishment of Kwazamokuhle Extension 9.
- 2 **THAT** Council take note that the contract with the service provider was cancelled and a Professional Land Surveyor was appointed to complete the remaining surveying work.
- 3 **THAT** the service provider appointed by the municipality per Tender BA17/08/2013 and who failed to perform resulting in the cancellation be blacklisted from doing business with Council.
- 4 **THAT** once the general plan in respect of Kwazamokuhle Extension 9 township is received, instructions be given to Council's attorneys for registration thereof.
- 5 **THAT** the costs for registration of the above township be paid from the budget allocated for legal fees.
- 6 **THAT** note be taken that the Council's attorneys have already been instructed to register Newtown Extension and cost thereof will be paid from the budget allocated for legal fees.

**SM06/08/2017**

**FINANCES: AUDIT ACTION PLAN: 2015/2016 AUDIT**

5/14/1 (U)/ns

**RESOLVED BY THE EXECUTIVE MAYOR**

- 1 **THAT** Council take note of the progress made with the implementation of the remedial actions on the Audit Action Plan for 2016/2017 attached as **ANNEXURE A** to the Agenda of the Mayoral Committee.